

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
WEDNESDAY, JANUARY 8, 2025
6:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Pazdernik to approve the amended agenda. Seconded by Waksmonski. All aye. Motion carried.

Approval of Minutes

Motion by Jensen to approve the minutes with a correction from the Monthly Town Board Meeting of December 11, 2024. Seconded by Waksmonski. All aye. Motion carried.

Public Comment –

Paul Frey – Presented information that he has uncovered in the last month regarding Logging Camp Road. Frey provided the board copies of a number of survey maps that show the road plan surveys for Maple Tree Road and Logging Camp Road from 1974. Frey presented maps from early 1974 which contain the shared driveway for the Martin/Holperin properties. Frey asked the Town Board to end the pursuit of trying to extend the end of logging camp road onto their property.

Keven Mahner – Mahner presented a cross-stich that was created by Jim and Donna Beiler for the Fire Department that contains the fireman's prayer.

Town Chair Report – Jensen presented a written Town Board Chair report and covered a few of the items in the report.

Treasurer's Report - A written report was given by Treasurer, Carla Fletcher.

Library Report - Update on the library board meeting and upcoming programs being offered at the library – Bill Freudenberg provided a report to the board and thanked the board for appointing Dave Daniels to the library board.

County Board Supervisor's Report - Review of County Board meeting and Review of County Board meeting and County Committee meetings – Jensen presented a written report for the Oneida County Board. Jensen reported that as of the first of the year Oneida County has moved to a Human Service Department and he was appointed to that committee.

Fire Department Report and Approval of Purchases - Monthly Call update, purchases update, training update, fundraiser update – Mahner reported that many of the calls have been automobile accidents, lift assists, carbon monoxide detectors and one fire call. Mahner reported that they had a few deer rescues for deer that fell through the ice. Mahner reported that they have received the tender pumper and began training on it. Mahner informed the board that one of the pumps was installed incorrectly and it has been sent back to the manufacturer for repairs. Mahner stated that they are planning to use \$50,000 from the Capital Improvement fund for refurbishing Engine I and will be using \$15,000 from the 2% fire dues to use towards purchasing turnout gear. Mahner reported that they received 20 Motorola radios that can be used for training

and gave an overview of training requirements. Mahner reviewed trainings that have occurred in the last 2 months. Mahner gave an overview of fundraising and PR that has occurred. Mahner reported that they received a wildfire grant for \$4000 to chip brush for residents on Wausau Road and spend time educating residents of wildfire concerns.

First Responder's Report and Approval of Purchases - Hess reported that they are training and everything has been good.

Town Road Crew Report - Road Projects update, update on vehicle repairs and shop repairs – Written report received.

Town Commission Report – Update and Future Plans – Pazdernik reported that they continue to review chapters in the comprehensive plan.

Uniform Dwelling Inspector's Report - None

Squash Lake District Report – None

Crescent Lake District Report – None

Discussion/Action Items

- a. Amend Ordinance 04-02 – Wisconsin Uniform Dwelling Code – Jensen presented an amended Ordinance for the Wisconsin Uniform Dwelling Code. Motion by Jensen to approve the amendment to Ordinance 04-02 – Wisconsin Uniform Dwelling code. Seconded by Pazdernik. All aye; motion carried.
- b. LRIP-S West Davenport Street Bid Documents and Memorandum of Understanding with City of Rhinelander- Jensen provided bid specifications that have been created by John Hanz for Davenport Street with the bids to be opened on February 19, 2025. Motion by Jensen to approve the bid documents with the 9 manholes and to follow through on the posting process. Seconded by Pazdernik. All aye; motion carried. Jensen presented an MOU with the city. If approved Jensen will meet with the City to sign the MOU. Waksmonski asked if the City would pay for alternative #1 bid proposal which includes rebuilding a manhole and water valve. Motion by Jensen to approve the MOU and have the Town Chair work with the City of Rhinelander Administration to secure the signatures on the MOU. Seconded by Waksmonski. All aye; motion carried.
- c. Bead Grant Endorsement Letter – Jensen presented a letter of support for bead grant funding to get fiber to more areas in the Town of Crescent. Motion by Waksmonski to approve the Bead Grant Endorsement Letter. Seconded by Pazdernik. All aye; motion carried.
- d. 2025 Capital Improvement Projects
 - i. Squash Lake Boat Landing Ramp Bid Documents or Quotes – Jensen stated that he is looking for approval from the board to go out for a request for proposal or a bid document to bring back to the board at a future meeting.
 - ii. Squash Lake & Lake Julia Pier Quotes – Jensen reported that the tentative capital improvement is for \$7000 each. Discussion regarding advertising this in the paper and getting quotes.
 - iii. Dump Trailer Quotes – Jensen reported that this was approved for \$12,000. Discussion regarding looking at new and potentially used trailers.
 - iv. Town Hall AC Quotes – Jensen reported that this was budgeted for \$8000 and he will look for quotes for the air conditioning and bring that to a future board meeting.
- e. Crescent Volunteer Fire Department (CVFD) Engine 2 Removal from Fleet Options – Jensen stated that the Fire Department is looking at removing Engine 2 from the fleet. Jensen stated that he believes there is more information needed regarding repairing or rebuilding the pump.

Mahner reported that the water pump for the truck went out and they have been unable to purchase a replacement pump or rebuild the pump for the truck. Mahner reported that they have spent over \$1500 so far attempting to rebuild the pump. Mahner stated that when the Town of Newbold and the Town of Pelican sold their engines they received \$5000 and \$9000 respectively. Mahner reported that the options are a) continue to attempt to fix the pump and sell at an auction b) attempt to sell the truck as is at an auction c) strip and sell for parts. Mahner reported that there are additional repairs that would be needed to engine 2 before it would be road worthy. Mahner recommended putting it up for auction with no further repairs completed. Discussion regarding putting it up for auction. Mahner recommended using Wisconsin Surplus for the auction as that is who most municipalities go through for auctions. Motion by Jensen to move forward with placing Engine 2 through WI Surplus to auction off and officially remove it from the fleet. Seconded by Pazdernik. All aye; motion carried.

- f. CVFD 3046 Crescent Road Training Proposal – Jensen asked for information on what the trainings will entail. Mahner reported that at this time he is looking for approval to shut down one lane of Crescent Road when trainings are scheduled. Mahner reported that when dates are known he will notify the board. Mahner explained why they need to be able to shut down Crescent Road for the training. Jensen asked for an estimate of the number of times this would happen. Mahner stated that at this time he does not know how many times that would happen. Jensen asked what the trainings will entail and when they will be held. Andrea Metz stated that they do not have dates at this time as fire departments are waiting to hear that the Crescent Board will approve the single lane road closure and once that has been received they will plan the training dates. Dana Wincensenten expressed frustration with the process. Jensen stated that the board is not only considering what is best for the fire department but also what is best for the residents of the Town of Crescent. Jensen asked if Nicolet College will be involved. Mahner reported he has spoken with Nicolet about running the training. Waksmonski stated that she supports doing a one-day per month training with notice of what the dates will be. Pazdernik expressed support for the live fire training. Motion by Jensen to approve the non-live fire trainings at Crescent Road for one day per month with notification given to the board relative to which day this will be. Seconded by Pazdernik. All aye; motion carried. Jensen expressed concern with live fire trainings. Jensen stated that the insurance company has some concerns if an injury occurred during a live fire training. Jensen recommended holding off approval for the live fire training.
- g. CVFD Engine 1 Refurbishing Process – Jensen reported that part of the loan approved by the tax payers was to help cover the cost of refurbishing engine 1 with the fire department covering any costs over \$33,000. Mahner reported that in 2024 they had an estimate of approximately \$44,000 for the refurbishing. Mahner stated that refurbishing would include bringing the equipment on the engine up to current code including replacing lighting and valves. Mahner reported that Pomasl will come and do the estimate on the refurbishing. Pomasl will create a list of what needs to be completed and that will be brought to the board for approval. Mahner reported that while the engine is being refurbished they will work with surrounding fire departments to ensure that Crescent is covered. Discussion regarding putting this out for proposals after the estimate is received. Mahner reported that Pomasl does all of the refurbishing in the area in partnership with NorthStar. Mahner reported that Pomasl and Northstar just refurbished the Minocqua Engine. Motion by Jensen to postpone CVFD Engine 1 Refurbishing Process to the next meeting. No second received. Pazdernik stated that he has worked with Pierce and Pomasl in the past and they are the companies to work with. Waksmonski would like to receive updated numbers and reevaluate at that time.

- h. 2024 Budget Line-Item Transfers – Motion by Jensen to approve the 2024 budget transfers/reconciliation as presented. Seconded by Waksmonski. All aye; motion carried.
 - i. Operator’s License Applications – Micah Achterberg – Motion by Jensen to approve the Operator’s License for Micah Achterberg as presented. Seconded by Waksmonski. All aye; motion carried.
 - j. Driveway Application - None
2. Discussion Items
- a. CVFD Training Approvals – Jensen stated that there was a question if the Chair was asking for approval of all fire department trainings and Jensen stated that he is only looking at approval for live fire training on Crescent Road.
 - b. 2025-2027 Capital Improvement Projects – Jensen will bring this back to a future meeting for consideration. Jensen would like any CIPS brought to the board so that future plans can start.
3. Other
- a. Future Meeting Dates and Agenda Items – January 15th at 1:00 p.m. Town Shop Consultant
 - b. Review Correspondence
 - c. Approval of Vouchers – Motion by Jensen to approve the vouchers as presented. Seconded by Pazdernik. All aye; motion carried.
 - d. Closed Session: It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to WI State Statute 19.85(1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session (Topic: Logging Camp Road End Point) and pursuant to WI State Statute 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has a jurisdiction or exercises responsibility (topic: Volunteer Fire Fighters Work Comp Claim).
 - e. It is anticipated that the Town Board will return to open session by roll call vote to consider the rest of the agenda. Announcement Of Action Taken In Closed Session, Or Take Action Based On Closed Session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion by Pazdernik to go into closed session at 7:52 p.m. Seconded by Jensen. Pazdernik, aye; Waksmonski, aye; Jensen, aye. Motion carried.

Motion by Jensen to return to open session at 8:25 p.m. Seconded by Waksmonski. Pazdernik, aye; Waksmonski, aye; Jensen, aye. Motion carried.

Jensen reported that while in closed session there was a motion to authorize the town chair to prepare a letter in response to the letter received from Hogan regarding Logging Camp End Point and there was also discussion regarding the volunteer fire fighters work comp claim but no action was taken.

Jensen adjourned the meeting at 8:27 p.m.

Respectfully submitted,
Tracy Hartman
Municipal Clerk