

**NOTICE TO RESIDENTS  
TOWN OF CRESCENT  
MINUTES FOR  
MONTHLY TOWN BOARD MEETING  
WEDNESDAY, MAY 8, 2024  
6:00 P.M., CRESCENT TOWN HALL**

**Board Members Present:** Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

**Call to Order:** Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

**Approval of Agenda**

Motion by Pazdernik to approve the agenda. Seconded by Waksmonski. All aye. Motion carried.

**Approval of Minutes**

Motion by Jensen to approve the minutes from the Monthly Town Board Meeting of April 16, 2024. Seconded by Waksmonski. All aye. Motion carried.

**Public Comment –**

- Greg Fielhauer – Spoke in support of the proposed fire training facility. Expressed concern with the speed of ATV's on the town roads.
- Connie Anderson – Requested that a junk yard ordinance be discussed in the future and expressed a concern about a number of properties on S. Rifle Road. Anderson asked that the town address these issues prior to July 1<sup>st</sup>.
- Paul Frey – Read a letter to the board regarding the closed session regarding possible litigation regarding Logging Camp Road End Point. Frey expressed concern with the town considering taking private property. Frey gave an overview of the history regarding their property. Frey stated that he believes this is an overreach of the Town Board.

**Town Chair Report –** Jensen reported that the WI DOT LRIP-S grant for West Davenport Street was approved for \$182,000. Jensen reported that South River Road is anticipated to be fully paved within the next week.

**Treasurer's Report -** A written report was given by Treasurer, Carla Fletcher.

**Library Report -** Update on the library board meeting and upcoming programs being offered at the library – None

**County Board Supervisor's Report -** Review of County Board meeting and Review of County Board meeting and County Committee meetings – Jensen provided a written report to the board.

**Fire Department Report and Approval of Purchases**

- **Monthly Call update, purchases update, training update, fundraiser update –** Mahner reported that during the month of April there were 9 calls and they have created a new protocol for handling down power lines. Mahner gave an update on the purchases for the month. Mahner reported that the Engine 2 and Rescue vehicle should be out of service and a report has been provided by North Star Emergency Services. Mahner reviewed the training that has taken place and reported that Konner Kennedy participated in a training at the REACT Center and trained with Task Force One. Mahner reported that the fire department had a 2% audit last week and passed with flying colors.

**First Responder's Report and Approval of Purchases** – Jonathan Hess reported that they have been training and are now able to carry Narcan and Epi Pens.

**Town Road Crew Report - Road Projects update, update on vehicle repairs and shop repairs** – Written report received from Brad Gerdes.

**Town Plan Commission Report** – Pazdernik reported that at the last meeting the Fire Department requested approval to build a burn site at the existing town dump. Pazdernik reported that the burn site will not interfere with anything that is currently planned for the town dump.

**Uniform Dwelling Inspector's Report** - None

**Squash Lake District Report** – None

**Crescent Lake District Report** – None

1. Discussion/Action Items

- a. **Liquor License Application for Camp Pontiac LLC, Jeff Steinmetz, Agent** – Hartman presented an application for an original alcohol beverage license submitted by Jeff Steinmetz, agent for Camp Pontiac, LLC. Discussion regarding the renewal process if there are concerns in the future. Motion by Jensen to approve the liquor license for Camp Pontiac LLC, Jeff Steinmetz agent. Seconded by Pazdernik. All aye; motion carried.
- b. **Parcel CR-160 Crescent Volunteer Fire Department Proposed Training Facility Plan-** Jensen gave some background information on the Town of Crescent Volunteer Fire Department Proposed Training Facility. Jensen gave an overview of Oneida County Zoning and Shoreland Protection Ordinances that may impact the ability of the town to build the training center. Jensen reported that the DNR has sent an email to the Chair and Fire Chief regarding the proposed training center and outlined some issues with placing the structures at the property without approval from the DNR due to this having previously been a landfill. Jensen reported that he met with the dean of the Nicolet College Fire Training Center and there is currently a site at Nicolet that is available for the Crescent Fire Department to use. Jensen would like to establish a committee consisting of himself, a plan commission member and a member of the Crescent Volunteer Fire Department to review what would be needed to build the training center at the Crescent property. Jensen would like to see a formal proposal submitted by the Fire Department prior to board approval. Mahner expressed concern that these issues weren't brought up when this was first mentioned in November 2023. Mahner reported that this facility will save money on training in the future. Discussion regarding how to proceed with the proposal. Jensen proposed that Mahner work with the Dean of the Nicolet Fire School regarding the proposed training facility. Waksmonski asked that there is an exploration of what it would look like if the CVFD created their own training facility and what it would look like if they use Nicolet College for their training. Pazdernik would like the fire department to move forward with the permit application through the DNR. Jensen stated that moving forward there will be a discussion with Nicolet and discussions with the DNR regarding CR-160.
- c. **2023 WI Act 12 Maintenance of Effort (MOE) Reporting Requirements** – Jensen presented a handout created by the state regarding the 2023 WI Act 12 Maintenance of Effort (MOE) Reporting Requirements. Jensen recommended that the Clerk work with the Fire Department Chief to confirm that the requirements have been met prior to certification. Motion by Jensen to recommend that Clerk Hartman work with Chief Mahner to review the certification requirement and develop compliance reporting plan and procedures to meet the State of Wisconsin reporting requirement. Seconded by Waksmonski. All aye; motion carried.

- d. **Wisconsin DOT Speed Limits and Radar Speed Sign** – Jensen presented a handout from the WI DOT Traffic Engineering that deals with speed limits. Jensen recommended that the board look at all of the certified roads to determine areas that may need to be looked at. Jensen reported that towns can only lower the speed limit by 10 miles unless there is a speed study completed. Waksmonski recommended that the town road crew drive the roads and mark roads that have a different speed posted. Jensen proposed purchasing a radar sign with a trailer that could be placed showing drivers what their speed is. Jensen would like to get some cost proposals. Waksmonski will work with Brad Gerdes on creating a spreadsheet of roads and the posted speeds.
- e. **Town Plan Commission Member Appointments** – Jensen presented a list of the plan commission members and the term expirations. Motion by Jensen to appoint Dave Holperin to a three-year term on the Town of Crescent Plan Commission effective from May 8, 2024 through April 30, 2027. Seconded by Pazdernik. All aye; motion carried. Motion by Jensen to appoint Steve Brich to replace Connie Anderson to a 3 year term on the town of Crescent Plan Commission effective from May 8, 2024 through April 30, 2027 with the Town of Crescent Board advisory approval. Waksmonski asked if Connie Anderson was aware of the proposed change and would like to see qualifications presented on the recommended member. Jensen reminded the board that per statute the Town Plan Commission members are appointed by the Town Chair. Discussion regarding the terms of the plan commission members. Pazdernik doesn't believe that there should be changes made to the membership unless someone doesn't wish to continue to serve on the plan commission. No second received, motion fails.
- f. **Annual Meeting of Electors Motions Review:** Road Construction and Maintenance Funding, Bicycle and Pedestrian Path Funding, Town Shop Renovation Plan, Comprehensive Long-Range Plan Land Use Map, and Town Subdivision Ordinance – Jensen presented a list of items that were voted on at the annual meeting of the electors and asked for guidance on moving forward.
- Road Construction and Maintenance will be funded using grants and tax dollars.
  - Bicycle and Pedestrian Path Funding will be funded through grants and donations.
  - Town Shop Renovation Plan – Jensen asked that a board member look at the current facility and what would be needed to bring it up to standards or if a new shop is needed. Pazdernik recommended that Ken Claflin is asked to look at the building and help determine what may be needed. Pazdernik stated that he would be willing to look into this.
  - Replace the Comprehensive long-range plan use map with the current zoning map. Jensen asked that the plan commission look at the state statutes regarding the role of the long-range plan.
  - Town Subdivision Ordinance – Jensen asked the plan commission review the Town Subdivision Ordinance and the concerns expressed during the annual meeting.
- g. Operator's License Applications
- h. Driveway Application – Motion by Jensen to approve the driveway application for Kurt Triebold as presented. Seconded by Pazdernik. All aye; motion carried.

## 2. Discussion Items

- a. Town Chair and Board Oversight of Crescent Volunteer Fire Department and Fire Chief Communications – Jensen presented a memo to the board regarding the oversight of the fire department by the town board and the statutes regarding oversight of the fire department. Discussion regarding the oversight provided by the board.

**Other**

**Future Meeting Dates and Agenda Items** – Board of Review, May 15<sup>th</sup> from 2-4 and June 12<sup>th</sup>.

**Review Correspondence** – None

**Approval of Vouchers/Adjourn -**

CLOSED SESSION: It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to WI State Statute 19.85(1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session (Topic: Logging Camp Road End Point). It is anticipated that the Town Board will return to open session by roll call vote to consider the rest of the agenda.

Motion by Jensen to go into closed session at 7:56 p.m. Seconded by Pazdernik. Pazdernik, aye; Waksmonski, aye; Jensen, aye. Motion carried.

Motion by Jensen to return to open session at 8:19 p.m. Seconded by Pazdernik. Pazdernik, aye; Waksmonski, aye; Jensen, aye. Motion carried.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, OR TAKE ACTION BASED ON CLOSED SESSION (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed)

Motion by Jensen to request the Town Chair send communications to Paul Frey and Nancy Hollands regarding the Town of Crescent position on the Logging Camp Road Endpoint. Seconded by Pazdernik. Pazdernik, aye; Waksmonski, abstain; Jensen, aye. Motion carried.

Jensen adjourned the meeting at 8:23 p.m.

Respectfully submitted,  
Tracy Hartman  
Municipal Clerk