

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
WEDNESDAY, SEPTEMBER 13, 2023
6:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Pazdernik to approve the agenda. Seconded by Waksmonski. All aye. Motion carried.

Approval of Minutes

Motion by Jensen to approve the minutes from the Monthly Town Board Meeting of August 9, 2023. Seconded by Pazdernik. All aye. Motion carried.

Fifteen Minutes of Public Discussion – None

Town Chair Report – Jensen reminded the board that there is a WTA workshop next Thursday in Rhinelander. Jensen recognized September 11th and the sacrifices that were made.

Treasurer’s Report - A written report was given by Treasurer, Carla Fletcher.

Library Report - Update on the library board meeting and upcoming programs being offered at the library – Whidden reported that the building committee is being disbanded and Kim Swisher has been hired for public relations. Whidden reported that the library board has approved the 2024 budget to be proposed to the towns.

County Board Supervisor’s Report - Review of County Board meeting and County Committee meetings – Jensen gave an overview of the last County Board meeting and resolutions that were presented. Jensen gave an overview of the LRES meeting, Social Services meeting and the UW-EX Committee. Jensen reported that the County has been named in a lawsuit and that there will be a resolution presented in September regarding the Human Service Center and determining how to move forward with the HSC Contract.

Fire Department Report and Approval of Purchases

- **Monthly Call update, purchases update, training update, fundraiser update - None**

First Responder’s Report and Approval of Purchases - None

Town Road Crew Report

- Road Projects update, update on vehicle repairs and shop repairs – Gerdes reported that they have been working on fixing and repairing road signs, cutting branches along the road and preparing the trucks for winter. Gerdes reported that he is looking into heating options for winter for the shop.

Town Plan Commission Report – Pazdernik reported that there were 210 residents that returned the survey which equals 15% of the residents. Pazdernik provided the board with the results of the survey. Pazdernik reported that he hopes to have the comprehensive plan completed by November. Jensen stated that he has held off on appointing new members to the Plan Commission while the comprehensive plan is being completed, however, he is concerned with the length of time members with expired terms are continuing to serve. Tom Newman (2603 Cook Dr), expressed frustration that he did not receive his postcard in time and therefore wasn’t able to respond to the survey.

Uniform Dwelling Inspector's Report - None

Squash Lake District Report – Peggy Jensen gave an update on the August Squash Lake District meeting.

Crescent Lake District Report – Robb Jensen reported that the Crescent Lake District annual meeting was held and the 2024 levy was voted on and set. Jensen reported that the DNR didn't approve the chemical treatment and there are questions on how next year will be handled without that approval.

South River Road Scope Change – Jensen presented a change of scope proposal and presented an option that will allow the road to be expanded to 22 feet while maintaining the existing footprint. Jensen explained how the change of scope needs to be submitted to the state and reported that the other change is to go from 4 inches of base to 3 inches of base. Waksmonski questioned the shoulder width and the change in the base layer. Waksmonski asked if going to 4 inches of base course would be better for the first part of S. River Road where the difficulties are. Jensen stated that due to the chemical make-up of the road the 3 inch base coarse has been determined to be sufficient. Motion by Jensen to approve a change of scope for the South River Road Local Improvement program to include a 3 inch base, 2 foot shoulder of 1 foot asphalt and 1 foot gravel, and to remain within the current road footprint; and the submittal of the change of scope to John Moe WISDDOT LRIP Program Director and Mike Koalis Wisconsin Towns Association Executive Director for Review and approval. Seconded by Pazdernik. All aye; motion carried.

2023 – 2024 Road Projects – Jensen reported that he met with Alex Hegeman from the Oneida County Highway Department to look at a few small projects to complete in Crescent. Jensen presented a list of projects:

- Creek Road – Build 600' of gravel road - \$1855.06
- Hanson Lake road – Mastic 34 depressed cracks for ride control - \$5,982.29
- Melby Road – Add 80 tons of gravel & compact - \$2,119.09
- Windy Hill Road – Mastic 27 depressed cracks for ride control - \$4,686.52
- Rangeline Road – Remove 2' of base; install geogrid, gravel & pave - \$16,105.90
- W Davenport St. – Cut back sod on shoulder and patch hole where water sits - \$548.48

Motion by Jensen to approve the Oneida County Highway Department Project Quotes for Creek Road, Hanson Lake Road, Melby Road, Windy Hill Road, Rangeline Road, W. Davenport Street for the county to complete as many projects as they can and the remaining projects will be carried over to 2024. Seconded by Waksmonski. All aye; motion carried.

Boy Scout Use of Town Hall – Jensen reported that a Boy Scout troop has asked to use the town hall again for meetings every Thursday. There is an understanding that if the hall is needed for another purpose they will not meet in the hall that week. Motion by Pazdernik to approve allowing the Boy Scouts to use the town hall. Seconded by Waksmonski. All aye; motion carried.

Alternate Plow Drivers – Jensen reported that he would like to put an ad in the paper to look for alternate plow drivers to be available in necessary if the crew is not able. Discussion regarding the need for backup plow drivers and setting guidelines for the length of time plow drivers can plow the roads.

Sale of Firewood – Discussion regarding putting an ad to accept proposals to purchase the firewood from the Crescent Shop. The proposal must be for all of the wood. Gerdes stated that he would like the wood gone by October 31st and he does not want the wood cut at town shop, the purchaser will need to move the wood as it

is. Motion by Jensen to sell the firewood for the TOC advertise with the bids to be submitted by October 6th with pickup by October 31, 2023. Seconded by Waksmonski. All aye; motion carried.

Town of Woodboro and Town of Harrison Fire/First Responder Contracts – Pazdernik reported that the Fire Chief would like to see no changes made to the contracts.

Operator's License Applications – Hartman presented operator's licenses for Cheryl Ellis and Nathaniel Schoeppler. Motion by Jensen to approve the operator's licenses as presented. Seconded by Pazdernik. All aye; motion carried.

Driveway Application - Jensen reported that this driveway was installed last year without a permit and there have been issues. He has spoken with the homeowner and they are going to work to correct the issues. Motion by Pazdernik to approve the driveway application for Lamar Newburn as presented. Seconded by Jensen. All aye; motion carried.

Discussion Items

- Speed Bump Request for Woodcrest Drive – Jensen reported that he has received a request to put a speed bump on Woodcrest Drive by the same owner that requested the No Parking sign. Jensen reported that is illegal and can't be considered.
- Lumberjack Grant – Jensen reported that the Town received a Lumberjack Grant for 2023, however, there has been no work completed. Jensen has reached out to Tracy Beckman to determine if this grant is still available to the Town and how this can be moved forward.
- TAP (Transportation Alternatives Program) Grant – Jensen stated that this was moved to the plan commission at an earlier meeting and requested that the plan commission look at this again and determine how to move it forward.

Other

- Future Meeting Dates and Agenda Items – October 11th. Jensen requested that the board meet at 5:00 p.m. for a budget planning meeting with the Town Board meeting to occur at 6:00 p.m.
- Review Correspondence – Letter from Oneida County Planning and Zoning

Motion by Jensen to approve vouchers as submitted. Seconded by Pazdernik. All aye. Motion carried.

Jensen adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Tracy Hartman

Municipal Clerk