

**NOTICE TO RESIDENTS  
TOWN OF CRESCENT  
MINUTES FOR  
MONTHLY TOWN BOARD MEETING  
WEDNESDAY, JULY 12, 2023  
6:00 P.M., CRESCENT TOWN HALL**

**Board Members Present:** Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

**Call to Order:** Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

**Approval of Agenda**

Motion by Waksmonski to approve the agenda. Seconded by Waksmonski. All aye. Motion carried.

**Approval of Minutes**

Motion by Jensen to approve the minutes from the Monthly Town Board Meeting of June 14, 2023. Seconded by Waksmonski. All aye. Motion carried.

**Fifteen Minutes of Public Discussion –**

Jeff Schultz – Expressed concern with the vehicle that is parking on Woodcrest Circle on a curve. Schultz was told that the Sheriff's Office has been contacted and was told that it is not illegal for residents to park on the road. Schultz asked that the board put this on the agenda for a future meeting.

Dave Folz – Expressed concern with the winter maintenance that occurs on Woodcrest Circle.

Mary Beth Mack – Asked that Maria Rudesil be re-appointed to the Crescent Lake District.

Kevin Kellen – Brush on Crescent Creek Drive.

**Town Chair Report –** Jensen reported that the vetoes made by the governor in the state budget may impact the towns. Jensen also stated that he received a letter from Oneida County Planning and Zoning regarding a new cell tower that will be going up in the Town of Crescent. Jensen informed the board that he received a number of calls from residents concerned about fireworks.

**Town Plan Commission Report – Update and Future Plans –** Pazdernik reported that the TPC will be sending out a postcard explaining the town comprehensive plan and including a link to a survey. The survey will be available on-line and printed copies will be available for those that don't want to complete the survey on-line.

**Approval of the Comprehensive Plan Survey and Dates to be Completed –** Jonathon Jacobson gave an overview of the mailing and encouraged residents to respond to the survey which will help the commission make adjustments to the comprehensive plan before a public hearing is held. Jensen expressed concerns with how vague a number of the questions are and questions regarding services that aren't offered by the Town of Crescent. Waksmonski expressed concern with a few questions that address satisfaction with services that are not provided by the town and instead are provided by a different entity. Waksmonski encouraged changing the questions to be a ranking so that there is ability later to determine what were the most important. Discussion regarding the inability of the system to use ranking. Jacobson stated that they will look at the list and the

instructions to make clear how to answer the questions. Waksmonski expressed concern with question #8 and the lack of an area for people to state what activities they would be willing to fund. Waksmonski also stated that question #9 is a great question. Motion by Jensen to approve the comprehensive plan survey and details with the understanding that the committee will take up some of the considerations brought up by the board.  
Seconded by Waksmonski. All aye; motion carried.

**Treasurer's Report** - A written report was given by Treasurer, Carla Fletcher.

**Library Report** - Update on the library board meeting and upcoming programs being offered at the library – Whidden expressed concern with a trustee ethics statement that the library director required the board to sign at a previous meeting. Whidden gave an overview of the programs that happened within the last month and the turnout.

**County Board Supervisor's Report** - Review of County Board meeting, Administration Committee meeting, Public Works Committee meeting, Conservation and UW-EX Education Committee, Technology Committee meeting and Open Meetings Complaint – Jensen gave an overview of the last board meeting and the bonding that was approved for Bug Tussel Broadband.

#### **Fire Department Report and Approval of Purchases**

- **Monthly Call update, purchases update, training update, fundraiser update** – Mahner reported that the Fire Department brat sale is in two weekends and encouraged residents to attend. Mahner gave an update on calls and training during the last month. Mahner reported that they have received a number 911 calls due to recent settings updated on cell phones that call 911 if the power button is pushed repeatedly. Mahner informed the board that in the month of August there will be a citizens academy. Mahner let the board know that Engine 2 is currently out of service.

**First Responder's Report and Approval of Purchases** - None

#### **Town Road Crew Report**

- Road Projects update, update on vehicle repairs and shop repairs – Gerdes reported that the new air compressor has been installed. Gerdes gave an overview of the projects currently being completed with brush, pot holes, sweeping and unplugging culverts. Gerdes reached out to Mike Steinmetz about removing the leaf pile from the Crescent Dump.

**Uniform Dwelling Inspector's Report** - None

**Squash Lake District Report** – Peggy Jansen reported that there was a meeting on July 9<sup>th</sup> and diving began in June. Jansen reported that maps of the areas being worked on can be found on the Squash Lake District website. Jansen gave an update on the loon bouys that were installed with the permission of the town board. Jansen stated that the squash lake association asked the district to mark the sand bars and at this time they are not going to be marked. Jansen reported that the budget was approved which will be approximately \$7/\$100,000.

**Crescent Lake District Report** – None

#### **Discussion/Action Items**

- a. S. River Road LRIP – John Hanz reported that the boring results were received today. Hanz has made a number of contacts during the last month to work towards moving the project forward. There are 8 metal culverts and a few look stable, however, there are a number that will need to be replaced. The borings results show that there was a previous road with pulverization and a good base of gravel which has helped the road stay in good shape. Hanz spoke with the DNR regarding increasing the footprint of the road which will require the town to apply for wetland mitigation permits, costing approximately \$100,000 for permits and the studies that would be required. Discussion regarding increasing the width of the road in areas that wouldn't require the wetland mitigation permits. Hanz reported that there are 12 wetland areas and 21 wet spots and soil classification that would be needed to determine if there are areas susceptible to wetlands. Hanz spoke with the WTA and the LRIP staff about changing the

scope of the project and if the town would like to keep the footprint of the road the same the town will need to present a well-documented change of scope plan and it will most likely be approved. Hanz reported that to keep the scope of the project the same the town would be looking at a cost of approximately \$1.8-\$2 million. Discussion regarding the proposed changes to the scope that would allow the town to stay within the budget. Waksmonski asked that a plan be presented to show the areas of the road that could be increased to 22 feet without needing the wetland mitigation plans.

- b. Town Road Inspection Update – Jensen reported that the road inspection was completed in June and provided a list of roads that were noted as having concern areas. Jensen plans to meet with the Oneida County Highway Commissioner to look at a few areas of concern to determine if there are areas that can be repaired yet this year. Waksmonski presented a list of road projects that have been completed and when they were completed.
- c. Urban Drive Section Repair and Replace – Jensen stated that he feels Urban drive is a necessity to complete this year. The highway department believes that they could repair the road for around \$12,000 and Jensen would like to be allowed to reach out to Oneida County, Musson and Pitlik to get a few quotes on repairing this section of roads.
- d. AmeriCorp Update and Contract Status – Nick Gorenson announced his resignation from the AmeriCorp position due to the current board structure and not feeling there is support for the project. Waksmonski and Jensen thanked Gorenson for his work on the project.
- e. Private Property Clean-Up by Town Crew – Jensen reported that there is a property in the Town of Crescent that needs to be cleaned up and there was a previous commitment made that the town crew would complete the cleanup. Jensen was also informed that the road crew has previously been used to shovel out residents mailboxes. Jensen expressed concern with using the town crew to complete that type of work and doesn't believe that the crew should be used in that manner. Jensen would like to reach out to see if there are any residents that are willing to volunteer to help the landowners without committing the town employees to the work.
- f. Resolution to authorize electronic mail notification of ordinance amendments and/or zoning district designation changes from Oneida County – Motion by Jensen to approve Town of Crescent Resolution #02-2023 as presented. Seconded by Pazdernik. All aye; motion.
- g. John Deere Tractor Rental/Purchase – Hartman reported that the rental of the tractor ends on August 1<sup>st</sup> and the board needs to determine how it wants to proceed. Discussion regarding the purchase of the tractor and the proposed cost of \$31,860 for the annual rental and an approximate additional \$118,788 to purchase the tractor. Discussion regarding leasing options. Motion by Jensen to move forward and purchase the John Deere Tractor with payment and financing options to be determined. Seconded by Waksmonski. All aye; motion carried.
- h. Badger Books Purchase – Hartman gave an overview of the Badger Books and requested that the board consider purchasing three terminals. Hartman reported that the cost would be approximately \$6600. Discussion regarding the pros and cons of Badger Books. Waksmonski and Jensen expressed support for Badger Books and asked that a proposal be brought forward at the next meeting.
- i. Consent Agenda Use – Motion by Jensen to postpone. Seconded by Waksmonski. All aye; motion carried.
- j. Operator's License Applications – Katie Achterberg – Motion by Pazdernik to approve Katie Achterberg operator license. Seconded by Waskmonski. All aye; motion carried.
- k. Driveway Application - None

**Future Meeting Dates:** August 9 – Snow Removal, No Parking, S River Road, Squash Lake Boat Landing, Urban Drive, Town Plan Commission Appointments, Silverling Driveway, Road Project List.

**Review Correspondence – None**

**Approval of Vouchers/Adjourn -**

Motion by Jensen to approve vouchers as submitted and adjourn at 8:46 p.m. Seconded by Pazdernik. All aye. Motion carried.

Respectfully submitted,  
Tracy Hartman  
Municipal Clerk