

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
SPECIAL TOWN BOARD MEETING
WEDNESDAY, JUNE 7, 2023
4:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Jensen called the meeting to order at 4:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Waksmonski to approve the agenda. Seconded by Pazdernik. All aye. Motion carried.

Fifteen Minutes of Public Discussion - None

Discussion/Action Items – Jensen reported that he is looking for input from the supervisors regarding the South River Road Project which will provide some guidance prior to the meeting next week. Jensen provided a projected bidding process and construction timeline. Jensen reported that he has met with MSA and they recommended that the town look at having some borings taken along South River Road. Jensen stated that there are two options for bidding. One would be to hire an engineering firm to manage the entire project or the town can utilize an outside source to create the bid specs and the publication of the notice.

- a) South River Road Construction and Bid Options – Jensen stated that there are two options for bidding. One would be to hire an engineering firm to manage the entire project or the town can utilize an outside source to create the bid specs and the publication of the notice.
- b) South River Road Bid Specification Funding Allocation – Jensen has received an estimate from the Lincoln County Commissioner to put the bids together and over-see the bid process for a cost of \$3000.
- c) South River Road Test Boring Funding Allocation – Jensen spoke with American Engineering regarding the test boring and they are estimating that cost will be approximately \$4000. This would cover the borings and the analysis of the roadway under the boring.

Discussion regarding who will oversee the project once it begins. Waksmonski is concerned that something will get missed if there isn't one person supervising the project. Jensen reported that he is estimating the project costing around \$1.4 million. Randy Beard expressed concern that the Lincoln County Commissioner may be more committed to his full-time job. Discussion regarding the deadline to complete the project and use the grant. Discussion regarding a culvert leading into Cook Drive and suggestion that the culvert be reconnected.

- d) Utility Easement Plan and Possible Fee Structure – Jensen stated that at the next meeting the Board will look at the WE Energies Proposal and the Frontier Proposal for review. Jensen reported that many towns have a permitting process and fee structure for when utilities are buried along road right-of-way. Jensen would like the town to consider creating a utility easement plan and fee structure for future projects along town roads.

Motion by Jensen to approve vouchers as submitted and adjourn at 8:57 p.m. Seconded by Waksmonski. All aye. Motion carried.

Respectfully submitted,
Tracy Hartman
Municipal Clerk