

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
WEDNESDAY, JUNE 14, 2023
6:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Waksmonski to approve the amended agenda. Seconded by Pazdernik. All aye. Motion carried.

Approval of Minutes

Motion by Pazdernik to approve the minutes from the Monthly Town Board Meeting of May 10, 2023 and June 7, 2023. Seconded by Waksmonski. All aye. Motion carried.

Fifteen Minutes of Public Discussion –

- Jim Gehrke – Thanked the board for the appointment of Maria Rudesil to the Crescent Lake District.
- Keven Mahner asked that the board be more considerate of the residents when scheduling special meetings.

Town Chair Report – None

Treasurer's Report - A written report was given by Treasurer, Carla Fletcher.

Library Report - Update on the library board meeting and upcoming programs being offered at the library – None – Denise Chojnacki, Rhinelander District Library Children's Librarian, gave an overview of the programs occurring at the library this summer.

County Board Supervisor's Report - Jensen gave an update on the May County Board meeting and reported that the Pelican River Forest Easement was voted on and the resolution passed. Jensen gave an overview of the committee meetings.

Fire Department Report and Approval of Purchases - Monthly Call update, purchases update, training update, fundraiser update – Mahner gave an overview of the calls, purchases and training during the last month. Mahner reported that on July 22nd the Fire Department will be holding a brat/burger fry from 11 a.m. – 2 p.m. Mahner reported that engine 2 is out of service and is currently being repaired. Mahner requested that the board schedule a time to meet with him to tour the fire department to look at the equipment and come up with a plan for replacement. Mahner reported that the handbook has been updated and has been implemented. Mahner spoke about recruitment.

First Responder's Report and Approval of Purchases – Jonathon Hess, First Responder, gave an overview of calls and training during the last month.

Town Road Crew Report

- Road Projects update, update on vehicle repairs and shop repairs – Gerdes reported that they finished chipping for town residents. Gerdes gave an overview of projects that are currently being worked on in the town. Gerdes reported that the leaf pile is becoming quite large and may need to be moved. Gerdes reported that the attachment came in for the broom and they have begun sweeping the main roads and they will continue to sweep roads until all are cleaned up. Gerdes informed the board that they have been patching potholes as they are popping up.

- Air Compressor Purchase – Gerdes stated that the air compressor went out about 3 weeks ago and they are needing to purchase a new one. The cost would be approximately \$3900. Discussion regarding the budget and the impact this purchase may have on the budget. Motion by Waksmonski to approve the purchase of the air compressor as presented. Seconded by Pazdernik. All aye; motion carried.

Town Plan Commission Report – Update and Future Plans – Pazdernik reported that the plan commission worked on the survey that will be provided to residents in Crescent. All residents will receive a postcard with a QR Code so that they can take the survey and there will also be copies of the survey available at town hall. Discussion regarding the survey and how residents can participate.

Uniform Dwelling Inspector’s Report - None

Squash Lake District Report – None

Crescent Lake District Report – Maria Rudesil reported that the DNR has withdrawn the chemical treatment approval and they will now need to hand harvest the milfoil. Rudesil reported that the DNR has not come out with an official statement on the reason for the withdrawal. Rudesil reported that they will be looking at hiring a company to hand harvest.

AmeriCorps Update – Gorenson gave a quote of \$3500 to pour a base layer and gave a new quote for a slightly smaller playground at an estimated cost of \$220,000 and an updated quote for a different pavilion. Jensen requested that this is put as a discussion item for a future meeting to include the fire department to discuss in more detail the options proposed.

Discussion/Action Items

- a. South River Road Construction and Bid Options – Jensen gave an overview of discussions that occurred at the last meeting regarding the S. River Road Construction and Bid Options. John Hanz gave an overview of some options for bidding out the project. Discussion regarding splitting the project up into different bids (asphalt only, base layer, etc.). Waksmonski questioned if the town were to bid asphalt only who would manage the other aspects of the project. Jensen stated that would be managed by the different contractors that bid on the projects. Hanz gave an overview of the work that would need to be done and the timeline of the project. Discussion regarding bidding asphalt only versus the entire project. Randy Beard expressed concern that the town isn’t looking at making this a “dig once” project and the utilities aren’t going in at the same time.
- b. South River Road Bid Specification Funding Allocation – Jensen would like to see proposals for bidding the asphalt only which will allow the town to stay as close to the \$1.23 million that was proposed. Jensen is concerned that waiting for a year will cause the cost of the road to increase. Motion by Jensen to approve John Hanz as a bid process consultant with respect to bid proposal requirements, conditions, and specifications; to assist in advertising requirements; and to review bid opening and acceptance requirements for the Town of Crescent South River Road Local Road Improvement Project in accordance with the guidelines and requirements for Local Road Improvement programs for a fee not to exceed \$6000. Seconded by Pazdernik. All aye; motion carried.
- c. South River Road Test Boring Funding Allocation – Waksmonski reported that there has been discussion about an old corduroy road under South River Road and questioned if boring would reveal that. Jensen presented a proposal from American Engineering Testing to complete 12 borings for a cost of \$3910 with an optional \$400 to \$2000 additional cost to receive Geotechnical/Pavement recommendations. Discussions regarding the proposal and the need for road borings. Motion by Jensen to approve the American Engineering Testing AET Proposal No. P-0024067 dated June 14, 2023 with a factual report with up to 12 borings not to exceed \$4000 and with the option to approve geotechnical/pavement recommendations not to exceed \$2000. Seconded by Waskmonski. All aye; motion carried.
- d. Request from WE Energies to bury fiber from Hat Rapids Dam to an ATC Tower on Washatko Rd – Jensen gave an overview of the proposed project. Jensen reported that the proposal is very specific and it’s important for WPS to get fiber to the dam. Leah VanZile reported that this will provide more reliable

communication with the dam which is run remotely through the fiber. Motion by to approve the WE Energies project to bury fiber from the Hat Rapids Dam to an ATC Tower on Washatko Road as presented. Seconded by Pazdernik. All aye; motion carried.

- e. Request from Frontier Communications to bury cable along Birch Lane – Jensen reported that he spoke with Frontier regarding the proposed project and gave an overview of the project. Jensen expressed support for the project. Motion by Jensen to approve the request from Frontier Communications to bury cable along Birch Lane for the National Forest Research Lab as presented. Seconded by Pazdernik. All aye; motion carried.
- f. Approve Waterway Marker Application Permit Form for Squash Lake District – Jensen reported that the intention of the board last fall was to allow for the waterway marker. Motion by Waksmonski to approve the Waterway Marker Application Permit form for Squash Lake District. Seconded by Pazdernik. All aye; motion carried.
- g. Resolution in Opposition of AB 292 and SB 289 regarding changes to property tax assessment notification. Motion by Jensen to approve Resolution in Opposition of AB 292 and SB 289 regarding changes to property tax assessment notification and forward onto the state government representatives. All aye; motion carried.
- h. Approve 2023-2024 Liquor Licenses and Cigarette License – Motion by Jensen to approve the 2023-2024 Liquor Licenses as presented. Seconded by Pazdernik. All aye; motion carried.
- i. Motion by Waksmonski to approve the 2023-2024 Cigarette Licenses as presented. Seconded by Jensen. All aye; motion carried.
- j. Approve 2023-2024 Applications for Operator's License - Motion by Jensen to approve the 2023-2024 Operator Licenses as presented. Seconded by Pazdernik. All aye; motion carried.
- k. Town Plan Commission Comprehensive Plan Survey Mailing Funding Allocation – Pazdernik presented the proposed postcard and cover letter. Discussion regarding the cost of creating the mailing. Projected cost for the entire mailing is \$1200. Discussion regarding how to fund the mailing. Discussion regarding the purpose of the survey and the response expected. Motion by Jensen to approve the Town Plan Commission Comprehensive Plan Survey Mailing Funding Allocation to be taken from the Town Plan commission budget with the understanding that if it goes overbudget a line item transfer will be considered. Seconded by Waskmonski. All aye; motion carried.
- l. Driveway Application – Motion by Jensen to approve the driveway application as presented for Ryan Schwanz. Seconded by Waksmonski. All aye; motion carried.

Future Agenda Items – Siverling Driveway Application, Park Proposal, Tap Grant

Review Correspondence – None

Approval of Vouchers/Adjourn -

Motion by Jensen to approve vouchers as submitted and adjourn at 8:22 p.m. Seconded by Waksmonski. All aye. Motion carried.

Respectfully submitted,
Tracy Hartman
Municipal Clerk