

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
WEDNESDAY, MAY 10, 2023
6:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Pazdernik to approve the agenda. Seconded by Waksmonski. All aye. Motion carried.

Approval of Minutes

Motion by Jensen to approve the minutes from the Monthly Town Board Meeting of April 18, 2023. Seconded by Waksmonski. All aye. Motion carried.

Fifteen Minutes of Public Discussion –

- Connie Anderson – Asked what is being done about testing of private water supplies. Anderson stated that through the DNR there are grants available to towns to assist with testing.

Reports/Presentations

- a. **Announcements by Chair** – Jensen reported that he attended the Wisconsin Towns Association training yesterday. The Wisconsin Assembly has presented a proposal for an increase in shared revenue and this may have a positive impact on Crescent. Weight limits were lifted yesterday. Jensen stated that the town emails are having issues with being rejected. Jensen would like to see junk yards addressed at a future meeting.
- b. **Treasurer's** – A written report was received from the treasurer.
- c. **Library** - Update on the library board meeting and upcoming programs offered at the library – Whidden reported that there will be a Memorial Day celebration at the Rhinelander High School. Whidden gave an overview of donations that have been received and programs that are being offered.
- d. **Fire Department** - Monthly Call update, purchases update, training update, fundraiser update – Written report received from the Fire Chief.
- e. **First Responder** - None
- f. **Town Road Crew Report** - Road Projects update, update on vehicle repairs and shop repairs – Written report received from Brad Gerdes.
- g. **Town Plan Commission Report** – Update and Future Plans – Pazdernik reported that the plan commission reviewed the survey questions that will be sent out to all of the residents later this summer. The final results will be reviewed at the meeting next week.
- h. **Lake Districts** - Squash Lake District and Crescent Lake District – Maria Rudesil, Crescent Lake District, reported that they applied through the DNR to complete a small treatment this year. No report from Squash Lake District.

Discussion/Action Items

- a. **Request from WE Energies to bury fiber from Hat Rapids Dam to an ATC Tower on Washatko Rd** – Jensen reported that he has been advised that the town should look at their utility approval process. Jensen would like to get more information about this process and who is inspecting the work. Motion by Jensen to postpone discussion and action on item A until a future meeting date. Seconded by Waksmonski. All aye; motion carried.
- b. **Request from Frontier Communications to bury cable along Birch Lane** – Jensen stated that Chair Knutson wasn't in favor of this project and he would like to gather more information prior to bringing this to the board. Motion by Waksmonski to postpone the request from Frontier until more information is received. Seconded by Pazdernik. All aye; motion carried.
- c. **2023 Road Projects**
 1. South River Road Local Road Improvement (LRIP) Match – Jensen stated that the board will need to look at funding options for this project. Waksmonski stated that the intention of the board was to look at collectively moving forward with the road improvements while allowing utilities to dig and bury utilities if desired. Waksmonski also expressed concern with needing 100% of the funding up front and the board will need to look at financing. Jensen has spoken with a contractor that believes the road will take 2-3 weeks to complete. Jensen expressed concern with delaying the project for a year with the cost of asphalt increasing every year and believes that the cost of repaving this year will be lower due to the other projects happening in the area. Jensen also reported that at the Federal Level there is a proposal that the ARPA Funds that aren't used may be called back and the town would lose the \$211,886 in ARPA Funds. Discussion regarding using the ARPA Funds for the match on this road. Jensen has spoken with a contact about creating a bid document and discussion regarding meeting the engineering requirement. Waksmonski expressed concern with the peoples that wrote letters of support and now the proposed project isn't the same as what was presented. Jensen would like to see the town match come from the ARPA Funds and the highway carryover funds. Jensen would like to see \$151,496 come from they highway carry-over funds, \$13,388.59 to come from 2023 highway construction and \$211,886.48 to come from the ARPA Funds. Pazdernik expressed concern with waiting due to the potential to lose the ARPA Funds. Motion by Jensen to designate and reserve for the Town of Crescent S River Road Local Road Improvement Program (LRIP) matching funds allocating \$151,496 from the Highway Fund; \$211,886.48 from ARPA and \$13,388.59 from 2023 account 53315- Highway Street Construction. Seconded from Pazdernik. Two aye; one nay; motion carried.
 2. Town Line Lake Park Culvert – Jensen stated that he was contacted by Oneida county highway commissioner Alex Hegemen about replacing culvert leading into Town Line Park Road. The highway department will replace the culvert while they are repaving Hwy K. Motion by Pazdernik to approve the replacement and installation of a new culvert at Town Line Lake Park road and CTH K intersection with a total estimate of \$3500 to be allocated from 2023 account 53315-Highway/Street Construction. With the understanding Oneida County will pay for re-ditching the areas before and after and re-paving during CTH K construction. Seconded by Jensen. All aye; motion carried.
- d. **Brush Chipping** - Jensen reported that the town has typically provided brushing service to residents. This will be held the first full week in June.
- e. **Transportation Alternatives Program Grant** – Crescent Bike & Ped Plan – Resolution- Jensen reported that a grant was received for \$64,000 for a Non infrastructure transportation alternatives program (TAP)Grant. At the last plan commission meeting a motion was made that “our plan commission recommends to our town board that they authorize a resolution to work with Epstein global, Inc.” Jensen expressed a concern that this hasn't been bid out as is required by the grant award. Pazdernik stated that the plan commission is looking at having Epstein Global, Inc prepare the bid specs sheets. Ryan Peterson stated that for an RFQ the only item needed is the qualifications of the

staff and the services that will be provided. Motion by Jensen to refer to the TPC the preparation of the Request for Qualifications and the preparation of the bid documents in accordance with the project outline. Seconded by Pazdernik. All aye; motion carried.

- f. Town Plan Commission Appointments – Jensen reported that he believes that the terms of Connie Anderson and David Holperin who are currently on the plan commission that are expired and need to be filled. There are two seats that will be expiring in the fall. The appointments were advertised in the paper and emailed to the town email list and there were 8 interested individuals. Jensen expressed a concern with the current make-up of the commission being 6 out of 7 individuals that live within shoreland zoning. Jensen would like to see more individuals on the commission represent the residents living in general use. Discussion regarding who lives within shoreland zoning on the current plan commission. Jensen is looking at appointing Dean Bettinger and Craig Metz to the plan commission to help provide a broad spectrum of views on the plan commission. Waksmonski advocated keeping Connie Anderson on the Plan Commission and the knowledge that she provides. Anderson stated that she was on the first plan commission. Metz stated that he has a small excavation company and deals with setbacks, plans and zoning concerns. Waksmonski thanked Anderson and Metz for attending the meeting. Town Chair Robb Jensen appoints to the Town Plan commission Craig Metz to an adjusted 3-year term effective May 10, 2023 through April 30, 2026 and Dean Bettinger to an adjusted 2 -year term effective May 10, 2023 through April 30, 2025 with the advisory approval of the Town board. Waksmonski expressed disagreement with the two appointments. Jensen appointed the above named individuals to the plan commission. Jensen expressed concern with the Town Plan Commission Chair not supporting the appointments. Jensen reported that due to the new term for the Town Board Pazdernik’s term as Town Plan Commission Chair needs to be re-appointed and Jensen supported keeping Pazdernik in the position of the Town Plan Commission chair. Motion by Jensen to designate Mike Pazdernik to be the Plan commission chair. Seconded by Waksmonski. All aye; motion carried.
- g. Operator’s License Applications - None
- h. Driveway Application - None
2. Discussion Items
 - a. AmeriCorp-Inclusive Playground, Pavilion and Toilet Facilities – Jensen met with Nick Gorenson to discuss the proposed playground, pavilion and toilet facilities. Gorenson provided the board with a packet of information regarding options for the proposed area. Gorenson provided an adjusted cost estimate for the equipment and rubber that would be on the playground. Gorenson has not received an estimate for the base layer. Jensen stated that currently the proposal is estimated at costing \$327,000 and expressed concern with where the funding will come from. Jensen stated that the board also needs to consider the cost of adding the pavilion and maintaining the park area in the future. Waksmonski expressed concern with continuing the project if the current board does not support moving forward. Concern was expressed with the safety of having a playground at the fire department with trucks going in and out. Jensen expressed concern with the amount of the estimates and where funding for the project will come from. Jensen expressed support with moving forward on gathering information and estimates on the proposed park.
 - b. Other 2023 Road Projects and Road Plan – Jensen stated that there is approximately \$120,000 left in the road budget for 2023 and there are a few roads that need to be considered. Pazdernik would like to see a road tour scheduled with the road crew to look at areas of concern. Jensen would like to see minimally a 5-year road plan created. Pazdernik would like to see a 20-year road plan created.
3. Other
 - a. Future Agenda Items

- i. Lake District Appointments
 - ii. Consent Agenda
 - iii. Work Sessions
 - iv. 2023 Emergency Response Plan
- b. Review Correspondence – Letter from the state that the salt shed passed inspection. Hearing notice from Planning and Zoning for a public hearing on May 17th at 2:00 p.m.
- c. **Approval of Vouchers/Adjourn - Motion by Jensen to approve vouchers as submitted and adjourn at 7:25 p.m. Seconded by Pazdernik. All aye. Motion carried.**

Respectfully submitted,
Tracy Hartman
Municipal Clerk