

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
WEDNESDAY, OCTOBER 11, 2023
6:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Robb Jensen, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Jensen called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Pazdernik to approve the agenda. Seconded by Waksmonski. All aye. Motion carried.

Approval of Minutes

Motion by Waksmonski to approve the minutes from the Monthly Town Board Meeting of September 13, 2023. Seconded by Jensen. All aye. Motion carried.

Fifteen Minutes of Public Discussion –

- Connie Anderson questioned the change in scope for the S. River Road Construction project.

Town Chair Report – Jensen provided a written report to the board highlighting an Ashland County Housing Authority Seminar, state road funding, bridges status & aid, Concordia wireless cell tower, WISLER Training, Rhinelander Chamber of Commerce Letter of Support and Act 12 Shared Revenue update.

Treasurer's Report - A written report was given by Treasurer, Carla Fletcher.

Library Report - Update on the library board meeting and upcoming programs being offered at the library – Arbitration was scheduled for Tuesday, October 13th at 2:15 p.m. Jensen will be attending for the Town of Crescent.

County Board Supervisor's Report - Review of County Board meeting and Review of County Board meeting and County Committee meetings – Jensen reported that at the September County Board meeting a resolution was passed to withdraw from the Human Service Center contract.

Fire Department Report and Approval of Purchases - Monthly Call update, purchases update, training update, fundraiser update – Mahner gave an oral report to the board regarding the calls during the last month. Mahner gave an update on training and projected purchases. Mahner reported that they have been approached by Niina Baum to help with the dog sled races again in 2024. Mahner reported that they went to Crescent School recently to review fire prevention with the elementary school students.

First Responder's Report and Approval of Purchases – Hess was present and gave an oral report to the board. Hess reported that they are working on getting approved to carry Narcan.

Town Road Crew Report - Road Projects update, update on vehicle repairs and shop repairs – Gerdes reported that they have been cleaning the town dump and clearing out brush. Gerdes is working on getting the brush pushed back further. Gerdes stated that they are cleaning brush along the road and are working to clear storm trees from along roads.

Town Plan Commission Report – Update and Future Plans – Pazdernik reported that at the last Plan Commission meeting the Commission approved the resolution to send the comprehensive plan onto the Town Board for review.

Uniform Dwelling Inspector’s Report - None

Squash Lake District Report – Peg Jensen gave an oral and written report to the board.

Crescent Lake District Report – None

Discussion/Action Items

- a. **2023-2024 Creek Road Quote Adjustment & 2023 Road Construction Update** – Jensen reported that there was an error made when presenting the Creek Road proposal at the last meeting and there is a revised quote of \$5,153.62 that needs to be approved. Jensen reported that the county has completed Hanson Lake Road, Melby Road, Windy Hill Road, W Davenport St. and have touch up and paved Rangeline Road and Urban Drive. Motion by Jensen to approve the Oneida County Highway Department Creek Road revised quote of \$5153.62 from account 53315 – Highway/Street Construction. Seconded by Pazdernik. All aye; motion carried.
- b. **Lumberjack R&D Pollinator & Naturalization Grant Extension** – Jensen reported that he has contacted Tracy Beckman regarding the Lumberjack Grant and the town can receive an extension into 2024. Jensen provided a breakdown of the Lumberjack Grant Income Summary which includes \$1000 from tax levy, 80 hours of town chair-in kind hours, 80 hours of town road crew hours, 150 volunteer hours, \$1000 in private cash donation or tax levy. Jensen expressed concern with being able to accomplish the necessary work on the grant in 2024. Pazdernik expressed a desire to see if there are any volunteer groups that would be willing to help with this project. Waksmonski expressed a desire to look into volunteer hours and bring this back to a future meeting.
- c. **Open bids for Firewood** – There were sealed bids received for the purchase of the firewood –
 - Krueger Brother Loggin – Keith Krueger - \$2500
 - Kyle Johnson - \$2555
 - Leo Krombholz - \$2665.20Motion by Jensen to accept the firewood bid from Leo Krombholz for \$2665.25, the firewood must be removed from the town shop by Tuesday, October 31st and must be moved as is, the purchaser will not be allowed to cut and split the wood while on the town property. Seconded by Waksmonski. All aye; motion carried.
- d. **Out of County Travel request to attend Wisconsin Towns Association Annual Conference** – Jensen reported that he would like to attend the WTA conference and is looking for approval from the board. Motion by Pazdernik to approve the travel request to attend the Wisconsin Towns Association Annual Conference in Wisconsin Dells. Seconded by Waksmonski. Discussion regarding the cost of the conference. All aye; motion carried.
- e. **Line Item Transfers** - Hartman presented 2023 budget transfers/reconciliation to balance the highway street maintenance line item. Motion by Jensen to approve the 2023 budget transfers/reconciliation as presented. Seconded by Waskmonski. All aye; motion carried.
- f. **Schedule 2024 Budget Hearing** – Jensen recommended holding the budget hearing on November 14th at 5:00 p.m. and hold the town board meeting following the hearing.
- g. **Operator’s License Applications** - None
- h. **Driveway Application** – Driveway application from Concordia Wireless for a driveway on S. River Road. Gerdes has reviewed the application and recommended that no culvert is needed. Motion by Waksmonski to approve the driveway application submitted by Concordia Wireless. Seconded by Jensen. All aye; motion carried.

Discussion Items

- a. **Town Ordinance Review of Development, Oversight & Enforcement** – Jensen presented an overview of ordinance enforcement authority.
- b. **Crescent Volunteer Fire Department/Town Park** – Josh Raith, Crescent Fire Department, stated that a number of residents have been meeting to discuss the park and would like permission from the board to begin pursuing the fire department park again. Fletcher reported that there is \$7919.00 in the reserve account earmarked for the park. Raith stated that they have looked at extending the parking lot. Waksmonski reported that the Americorp member had researched park options and she would be happy to forward the resources to the fire department. The committee will bring back a plan next month to give an idea to the board of what they are asking to be able to do.
- c. **Draft Town of Crescent Comprehensive Plan and Town Plan Commission Resolution # 03-3023** – Pazdernik presented the resolution that was passed by the plan commission at the last meeting. Pazdernik reviewed the next steps for the comprehensive plan. Jensen expressed concerns with the final draft of the comprehensive plan and errors that he has located in the plan. Jensen would like to see the comprehensive plan presented to the Town Board for review. Waksmonski recommended that Jensen and Waksmonski are sent a copy of the plan to review and that they send their recommendations to the plan commission for consideration.

Other

- a. Future Meeting Dates and Agenda Items – November 14th
- b. Review Correspondence – Letter regarding the tower on S. River Road.
- c. Approval of Vouchers – Motion by Jensen to approve the vouchers as presented. Seconded by Pazdernik. All aye; motion carried.

Review Correspondence – None

Approval of Vouchers/Adjourn - Motion by Jensen to adjourn at 8:57 p.m. Seconded by Waksmonski. All aye. Motion carried.

Respectfully submitted,
Tracy Hartman
Municipal Clerk