

**NOTICE TO RESIDENTS  
TOWN OF CRESCENT  
MINUTES FOR  
MONTHLY TOWN BOARD MEETING  
WEDNESDAY, JULY 13, 2022  
6:00 P.M., CRESCENT TOWN HALL**

**Board Members Present:** Joel Knutson, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

**Call to Order:** Chairman Knutson called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approval of Agenda**

Motion by Pazdernik to approve the agenda as amended. Seconded by Waksmonski. All aye. Motion carried.

**Approval of Minutes**

Motion by Waksmonski to approve the minutes from the Monthly Town Board Meeting of June 8, 2022. Seconded by Pazdernik. All aye. Motion carried.

**Fifteen Minutes of Public Discussion –**

- Janet Appling reported that she spotted a cougar on Long Lake Road yesterday.
- Janet Appling requested that the cracks in her road be sealed.
- Jonathon Jacobson requested that the Pledge of Allegiance be recited at the beginning of the Town board meetings. Connie Anderson seconded Jacobson's comment.

**Town Chair Report –** Knutson reported that the Town was able to provide water for the two homes on Fox Ranch Road that were impacted by the PFAS. Knutson also noted that the town submitted a number of grant applications under the BIL grants regarding energy efficient vehicles and that those particular grants have been pushed back to 2023. Knutson reported that the transportation grants for biking paths have not been awarded yet, however, it sounds as if the town will receive a grant. Knutson disclosed that the City of Rhinelander applied for a grant for the Heal Creek park and that application was not approved. Knutson will be working on some grants for the boat landings in town and he will also be applying for a grant for the ORV park in town.

**Treasurer's Report -** A written report was given by Treasurer, Carla Fletcher.

**Library Report -** Update on the library board meeting and upcoming programs being offered at the library – Denise Chojnacki, Rhinelander District Library Children's Librarian, spoke regarding the children's library programs. Chojnacki informed the board that there have been a number of children's programs this summer and they have been well attended.

**County Board Supervisor's Report -** Review of County Board meeting, Administration Committee meeting, Public Works Committee meeting, Conservation and UW-EX Education Committee, Technology Committee meeting and Open Meetings Complaint – There were two written reports received from County Board Supervisor Thome. Knutson reviewed the submitted reports.

## **Fire Department Report and Approval of Purchases -**

- Monthly Call update, purchases update, training update, fundraiser update – No report. Knutson stated that he spoke with Mahner and there were no calls over the 4<sup>th</sup> that needed first responders or fire department intervention. Knutson reminded the residents that the picnic is this weekend.

## **First Responder's Report and Approval of Purchases - None**

### **Town Road Crew Report**

- Road Projects update, update on vehicle repairs and shop repairs – Gerdes reported that they continue to fill potholes and patching town roads, mowing along the roads, cleaning out brush and cleaning up storm damage. Gerdes noted that they have been completing the maintenance on the trucks and repairing road signs that were damaged. Gerdes stated that they also picked up a few couches that were dumped on the sides of roads and took a load to the dump.
- Discussion/decision: Tractor & Boom Mower Lease – Knutson informed the board that the tractor that is used for brushing/mowing is almost 50 years old and a new tractor is needed. Knutson presented an estimate that was received from Riesterer & Schnell out of Neenah for a Diamond Boom Mower package. The current proposition is for a rental for a year at a cost of \$8396 plus \$45/hour with the option to purchase next year. If the town opts to purchase then 90% of rental cost would be credited to the purchase price. Purchase price would be \$155,008.09 at that time. Discussion regarding the need for the tractor and what it could be used for. Discussion regarding the funding for the rental to come from the Highway Capital Improvement fund which has \$22,000 for 2022. Motion by Knutson that the town allocate \$8396.00 out of the highway capital improvement fund for purposes of initiating the rental of the John Deere Diamond Boom Mower package. Seconded by Waksmonski. All aye; motion carried.

**Town Plan Commission Report** – Pazdernik reported that the Plan Commission met on June 15<sup>th</sup> and created a list of recommendations for Tourist Rooming Houses in the Town of Crescent. Pazdernik reviewed the proposed recommendations and requested that these be reviewed and approved by the board at a future meeting. Knutson would like this to be on a future meeting and would like to bring some more attention to this with residents. Waksmonski clarified that the Town of Crescent is not able to set regulations, and this will be the town board advocating with the County with the restrictions that the town would like to see in place for Tourist Rooming Houses. Pazdernik noted that the Plan Commission also continues to work on updating the comprehensive land use plan.

**Uniform Dwelling Inspector's Report** – Written report received from the City of Rhinelander.

**Squash Lake District Report** – Peggy Jensen provided a written and oral report to the Board. Jensen reported that the district did Chloride testing and there was an increase in levels. Jensen stated that the Lake District would like to apply for a grant from the DNR to place informational buoys on the water, however, they would need a resolution from the Town of Crescent and the Town of Woodboro allowing them to apply for that grant. Jensen reported that they are on pace to collect over 1 ton of EWM this year. Jensen informed the board that the annual meeting of the elector's will be held on August 13<sup>th</sup>.

**Crescent Lake District Report** – Thome submitted a written report for the Crescent Lake District.

**Discussion/Decision: Administrative Review Permit application by Robert Kuhn, applicant/owner to construct a building to operate a professional service for septic pumping and snow plowing on the following described property; Lot 1, CSM 4498, being a part of the NE 1/4 of the NW 1/4, Section 9, T36N, R8E, PIN #CR 118,3353 North Rifle Rd, Town of Crescent** – Robert and Michelle Kuhn were present and reported that this application is to construct a building to house the septic equipment and snow plowing equipment. Pazdernik reported that the Town Plan Commission reviewed the application and the concern that was brought up was that lighting be pointed down. Pazdernik reported that the plan commission unanimously voted to approve the application. Knutson reported that he spoke with Kuhn and discussed weight limits. Motion by Knutson that the ARP for the Kuhns with respect to the property as described above is approved as submitted. Seconded by Pazdernik. All aye; motion carried.

**Discussion/Decision: Administrative Review Permit application by Courtney & David Potter, applicant, and owners, to rent the dwelling as tourist rooming house for less than thirty (30) consecutive days on the following described property: Part of the NE-SE, Section 5, T36N, R8E, 6785 Blue Jay Lane, PIN #CR76-K, Town of Crescent** – David Potter was present. Knutson reported that this application is for a property on Perch Lake. Pazdernik reported that the Town Plan Commission unanimously approved the permit with the notation that any added lighting be pointed down and away from neighboring properties. Motion by Knutson to accept the Administrative Review Permit application for the Potters on the 6785 Blue Jay Lane Property as submitted. Seconded by Pazdernik. All aye; motion carried.

**Discussion/Decision: AmeriCorps Position** – Waksmonski reported that the AmeriCorps position was approved and the Town of Crescent is responsible to recruit a person for that position. Waksmonski has shared the information through a town newsletter and would like to consider posting this on Indeed and a boosted post for Facebook. Discussion regarding the recruitment process. Waksmonski will work on creating a posting and will bring the draft proposal to a special town board meeting on July 21<sup>st</sup> at 10:00 a.m. Motion by Knutson to approve a maximum budget of \$500 for the posting to come from the Community Development Fund. Seconded by Waksmonski. All aye; motion carried. Waksmonski reported that she has reached out to a staff member at the DNR and spoke with him about grant options for parks and recreation. Waksmonski reported that there are two options for grants through the Knowles Nelson Stewardship Fund and through the Land and Water Conservation Funds. Waksmonski reviewed the requirements for each of the grants.

**Discussion: DOT Reconnecting Communities Grants** – Knutson reported that there is a seminar regarding these grants tomorrow. Knutson reported that this is a portion of TAP Funding that is unique for municipalities that are cut in half by highways which cause issues for residents being able to access routes.

**Operator's License Applications** – None

**Driveway Applications** – Hartman presented driveway permits for Nathan Shrock (Pleasure Point Storage LLC), Robert Kiesling and Mike Reich. Motion by Knutson to approve the Driveway Applications as presented. Seconded by Waksmonski. All aye; motion carried.

**Review Correspondence –**

- Letter from Nickerson against sidewalks
- Three letters from Planning and Zoning to Crescent residents regarding concerns reported.
- Planning and Zoning notice for a public hearing on July 28<sup>th</sup>.

**Approval of Vouchers/Adjourn -**

Motion by Knutson to approve vouchers as submitted and adjourn at 7:51 p.m. Seconded by Pazdernik. All aye. Motion carried.

Respectfully submitted,  
Tracy Hartman  
Municipal Clerk