

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
WEDNESDAY, MAY 25, 2022
6:00 P.M., CRESCENT TOWN HALL**

Board Members Present: Joel Knutson, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

Call to Order: Chairman Knutson called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

Approval of Agenda

Motion by Waksmonski to approve the agenda as written. Seconded by Pazdernik. All aye. Motion carried.

Approval of Minutes

Motion by Pazdernik to approve the minutes from the Monthly Town Board Meeting of April 19, 2022. Seconded by Waksmonski. All aye. Motion carried.

Fifteen Minutes of Public Discussion –

Connie Anderson again asked for modifications to be made for the lighting on the storage buildings on Highway 8.

Town Chair Report – None

Treasurer’s Report - A written report was given by Treasurer, Carla Fletcher.

Library Report - Update on the library board meeting and upcoming programs being offered at the library – None

County Board Supervisor’s Report –

- Review of County Board meeting, Administration Committee meeting, Public Works Committee meeting, Conservation and UW-EX Education Committee, Technology Committee meeting and Open Meetings Complaint – Bob Thome provided a written and oral report to the board. Thome reported that the new county board was sworn in during the April meeting and committee assignments were made. Thome reported that the County received \$6.1 million in sales tax in 2021 which is approximately \$1.3 million over what was budgeted. A new solid waste building was approved during the last county board meeting. Thome gave updates on increased costs for patrol trucks, open planning and zoning complains and tourist rooming house enforcement.

Fire Department Report and Approval of Purchases -

- Monthly Call update, purchases update, training update, fundraiser update – Mahner reported that there were five calls during the month of April. The fire department is looking into thermal imaging camera for one of the engines and a CPR dummy was purchased. Mahner gave an overview of the upcoming trainings. Knutson reported they are continuing to work on the by-laws for the Fire Department. There have also been

discussions about replacing the rescue vehicle and looking at \$2 million for a new EV electric vehicle and are looking into grants for this potential purchase.

First Responder's Report and Approval of Purchases - None

Town Road Crew Report

- Road Projects update, update on vehicle repairs and shop repairs – Gerdes reported that the sand shed has been emptied out and ready for repairs. Gerdes reported that the potholes have been filled and they have been cleaning up tree debris and cleaning up the brush pile at the “dump”. The lines at the Town Hall parking have been painted. Gerdes stated that they have swept all of the roads and will be spot sweeping some roads that have had some runoff. Gerdes reported that the holding tank at the shop has a leak and it is filling with water during the rain. Gerdes reported that Wildwood Lane has been washing out in one area and they have compacted it, filled with gravel and cold patch and so far that has worked. Gerdes spoke with Quality Truck and the new plow truck is still on the assembly line.

Town Plan Commission Report – Pazdernik reported that they have had a conversation with Dennis Lawrence with the NCWRP Commission and the plan commission has a list of tasks that need to be completed prior to NCWRP becoming involved.

Uniform Dwelling Inspector's Report – Written report received from the Rhinelander Inspection Department.

Squash Lake District Report – Written report received from Squash Lake District. The next meeting will be July 10, 2022.

Crescent Lake District Report – Thome gave an update on the Crescent Lake District meeting.

Preliminary two (2) Certified Survey Map land division of R & D Solar, LLC, owner and Horton Surveying, Steve Horton, surveyor for the following property further described as ; Lot 1, CSM 5092 being a part of Government Lots 1, 2, & 3, and part of the SW 1/4 of the NW 1/4, Section 13, T36N, R8E, PIN #CR 176, 3032 Highway 17, Town of Crescent – Pazdernik reported that the Plan Commission has reviewed the request. This CSM will separate 10 acres from the solar farm and create a separate lot. The plan commission has recommended approval of the CSM as submitted. Motion by Knutson to approve the CSM land division of the R & D Solar as described on the agenda and submit it to Oneida County. Seconded by Waksmonski. All aye; motion carried.

Application by Justin & Shereen Lannoye, owners, to rent the dwelling as a tourist rooming house for less than thirty (30) consecutive days on the following described property: Lot 4, CSM 3234, being part of Government Lot8, Section 12, T36N, R8E, 5586 Timber Lodge Road., PIN # CR 670 Town of Crescent – Knutson reported that Lannoye's are looking to create a tourist rooming house. Pazdernik reported that the plan commission discussed this during the last meeting and there was concern regarding the parking in that area and people who are using the boat landing parking on the Lannoye property. Discussion regarding the parking in the area and boaters parking on the property. Pazdernik stated that the plan commission motioned to approve the application as submitted. Anderson stated that during the plan commission the owners agreed to have the lighting pointed downward. Motion by Knutson to approve the TRH Application for the Timber Lodge Road

Property subject to adding a condition of approval stating that all exterior lighting be downward facing. Seconded by Pazdernik. All aye; motion carried.

Oak Lane Road Project Bid Opening – Knutson reported that the specs were not sent out in a timely manner and bidders had difficulty meeting with the road crew and therefore this will be reposted to be opened at the June 8th meeting. Gerdes will work with potential bidders.

Border/Annexation Discussions with City of Rhinelander – Knutson stated that the borders with Rhinelander have been a little blurred and there is a misconception with residents of where they live along with service providers in the area having difficulty knowing which municipality the property belongs to. Specifically, Davenport Street is an area that frequently comes up. Knutson would like to see the board look at formally announcing that Crescent would like to enter into conversations with the City of Rhinelander to look at the board issues. Pazdernik would like to see the town enter into discussion about purchasing sewer treatment capacity and having sewer in the Town of Crescent. Knutson reported that he has been contacted by residents on Davenport Street about adding sidewalks to that road. Discussion regarding homes that are Crescent but surrounded by Rhinelander property. The board clarified that this discussion is not regarding forcing Crescent residents to be annexed to the City of Rhinelander, this is a discussion regarding working with neighbors for services. Motion by Knutson that the board expresses its intention to have open conversations with its neighbors on clearing up border and potential annexation issues with regards to supervision of services and public assets. Seconded by Waksmonski. All aye; motion carried.

Fee Schedule – Knutson presented the Crescent Fee schedule and a chart of other towns fee schedules. Knutson asked the board to look at the fee schedule and determine if there are any areas that they feel need to be reviewed. Knutson would like to see the driveway applications increased substantially which will account for the seriousness the road crew and board take into reviewing the applications. Knutson would also like to see an after the fact fee added for the driveways that do not apply for a permit prior to installing the driveway. Knutson would like to see the driveway application increased to \$100 and an after the fact fee of \$500 added to the fee schedule. Waksmonski and Pazdernik expressed support for the above-mentioned increased fee. Discussion regarding adding a Tourist Rooming House application fee. Hartman spoke with Planning and Zoning and the only town they are aware of charging a fee to review a TRH application at the town level is the Town of Newbold. Knutson would like to table this discussion to the June 8th meeting and work on determining if an ordinance will need to be drafted and amending the driveway ordinance. Pazdernik will contact the Town of Newbold and the Town of Minocqua to determine if they charge a fee for TRH and how that was accomplished.

Ordinance Drafting and Enforcement – Knutson stated that enforcing ordinances is something that he would like to look at and how to accomplish that. Knutson stated that this has been a concern with public dumping, signs being stolen, damage to road signs, etc. Discussion regarding enforcement of ordinance violations.

Operator's License Applications - None

Driveway Application – Application for Joan D. Water was received for a driveway on W. Crescent Creek Drive. Gerdes reported that the driveway will not need a culvert. Motion by Knutson to approve the driveway application for the Waters as submitted. Seconded by Waksmonski. All aye; motion carried.

Review Correspondence –

- Letter from Oneida County Planning and Zoning to Dennis Koshak

It is anticipated that the board will go into closed session pursuant to section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee (Topic: Personnel Complaint). A roll call vote will be taken to go into closed session and it is anticipated that the Town Board will return to open session by roll call vote to consider the remainder of the meeting agenda.

Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed).

Motion by Knutson to enter into closed session at 7:42 p.m. Seconded by Pazdernik. Pazdernik, aye; Waksmonski, aye; Knutson, Aye. Motion carried.

Motion by Knutson to return to open session at 8:37 p.m. Seconded by Waksmonski. Pazdernik, aye; Waksmonski, aye; Knutson, Aye. Motion carried.

Knutson reported that while in closed session the board discussed a personnel complaint and has agreed to alert the personnel of potential disciplinary action and will counsel employee on board expectations.

Motion by Pazdernik to approve vouchers as submitted and adjourn at 8:57 p.m. Seconded by Waksmonski. All aye. Motion carried.

Respectfully submitted,
Tracy Hartman
Municipal Clerk