

**NOTICE TO RESIDENTS  
TOWN OF CRESCENT  
MINUTES FOR  
SPECIAL TOWN BOARD MEETING  
WEDNESDAY, JUNE 23, 2021  
4:30 P.M., CRESCENT TOWN HALL**

**BOARD MEMBERS PRESENT:** Joel Knutson, Chair; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk.

**EXCUSED ABSENT:** Kyla Waksmonski, Supervisor; Carla Fletcher, Treasurer.

**CALL TO ORDER:** Chairman Knutson called the meeting to order at 4:30 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA**

Motion by Pazdernik to approve the agenda. Seconded by Knutson. All aye. Motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Approve Applications for Operator's License** – There were two operator's licenses received after the last meeting due to a delay in the mail. Hartman presented Operator's applications for Michael Budreau and Lisa Vanney with no concerns noted. Motion by Knutson to approve the Operator's Licenses for Michael Budreau and Lisa Vanney. Seconded by Pazdernik. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Memorandum of Understanding (MOU) permitting City of Rhinelander staff and volunteers to access and/or cross Town property for purposes of building phase 1 of Heal Creek biking and hiking trail** – Knutson reported that in 2014 Oneida County offered for sale the "Heal Creek Property" and at that time the City of Rhinelander and the Town of Crescent looked into purchasing the property and creating trails through the property. Knutson explained the history of the project and what was previously considered and approved. Knutson stated that he has been speaking with the City of Rhinelander recently to get updated on the project and the City of Rhinelander is now beginning to look into trails in Heal Creek. Jeremy Biolo, City of Rhinelander Parks Director, reported that he has hired a trail builder to come in and begin building the trails this summer. Biolo reported that the goal is to have a "green" trail around the golf course and from there branch off with more trails. Biolo reported that the City of Rhinelander is looking for permission to cross a few areas on the Town of Crescent property that would border the proposed trail. Knutson explained that in the process of working on the trails the builder realized that they would be touching town property and approached Chair Knutson about gaining permission to cross the property. Knutson originally had planned to request an MOU be approved at this meeting to allow the City permission to cross the property, however, at this time he feels it is better to get authorization to begin the process of entering into the MOU with the City of Rhinelander. Motion by Pazdernik to approve Knutson as the representative of the Town of Crescent to work with the City of Rhinelander on a Memorandum of Understanding. Seconded by Knutson. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Town Plan Commission Ordinance**

**Updates** – Knutson reported that at the last meeting it was determined that the current ordinance needs to be updated. Discussion regarding the current ordinance. Knutson proposed going through the current ordinance section by section to make proposed changes.

Section 1- Title: No changes

Section 2 - Purpose: No changes

Section 3 – Authority; Establishment:

Motion by Knutson to rescind Ordinance 2012-02 modifying the Town Plan Commission from a 7-member board to a 5-member board. Seconded by Pazdernik. All aye; motion carried.

Motion by Knutson to recognize the original language of Ordinance 3-01 regarding the 7-member plan commission. Seconded by Pazdernik.

Discussion regarding the membership and whether it should be a 7 or 5 member commission.

Section 4 – Membership: No changes

Section 5 – Appointments: No changes

Section 6 – Terms of Office: Motion by Knutson to move that section 6 be revised to signify staggering terms. Seconded by Pazdernik. All aye; motion carried. Discussion regarding how to stagger terms. Hartman will work on the proposed language and a draft ordinance will be brought back to the next board meeting.

Section 7 – Vacancies: No changes

Section 8 – Compensation; Expenses: Amend language to allow for a per diem to be paid at the discretion of the town board.

Section 9 – Experts & Staff: No changes

Section 10 – Rules; Records: No changes

Section 11 – Chairperson & Officers: No Changes

Section 12 – Commission Members as Local Public Officials: No changes

Section 13 – General & Miscellaneous Powers: No Changes

Section 14 – Plan Implementation & Administration: No Changes

Section 15 – Referrals to the Plan Commission: No Changes

Section 16 – Effective Date: No Changes

**ADJOURN** – Motion by Pazdernik to adjourn at 6:00 p.m. Seconded by Knutson. All aye. Motion carried.

Respectfully submitted,

Tracy Hartman

Municipal Clerk