

**NOTICE TO RESIDENTS  
TOWN OF CRESCENT  
MINUTES FOR  
MONTHLY TOWN BOARD MEETING  
WEDNESDAY, JUNE 16, 2021  
6:00 P.M., CRESCENT TOWN HALL**

**BOARD MEMBERS PRESENT:** Joel Knutson, Chair; Kyla Waksmonski, Supervisor; Mike Pazdernik, Supervisor; Tracy Hartman, Clerk; Carla Fletcher, Treasurer.

**CALL TO ORDER:** Chairman Knutson called the meeting to order at 6:00 p.m. at the Crescent Town Hall. The meeting has been properly posted and distributed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. The Pledge of Allegiance was recited. Chair Knutson offered condolences to family, friends and co-workers of Sergeant Archie Keelin who passed away in an accident a few weeks ago and a minute of silence was held.

**APPROVAL OF AGENDA**

Motion by Pazdernik to approve the agenda. Seconded by Waksmonski. All aye. Motion carried.

**APPROVAL OF MINUTES**

Motion by Waksmonski to approve the minutes from the Monthly Town Board Meeting of May 12, 2021. Seconded by Pazdernik. All aye. Motion carried.

**FIFTEEN MINUTES OF PUBLIC DISCUSSION –**

- Connie Anderson stated that the transfer station has been moved to a future meeting of the Planning and Development committee even though the Town, FAA and Airport have spoken against the location for a transfer station.

**TOWN CHAIR REPORT**

- Knutson reported that the solar project on Boyce Drive will begin work in July. Knutson has received inquiries from others interested in having solar projects on their properties. Knutson reported that he has met with Grow North and spoke about some ideas with them. Knutson reported that the County voted not to sell Town Line Park and friends of Town Line Park continues to work on cleaning up the park.

**TREASURER'S REPORT**

- A written report was received by Treasurer, Carla Fletcher.

**LIBRARY REPORT**

- Update on the library board meeting and upcoming programs being offered at the library – A written report was received from Harry Whidden.

**COUNTY BOARD SUPERVISOR'S REPORT**

- Review of County Board meeting, Administration Committee meeting, Public Works Committee meeting, Conservation and UW-EX Education Committee, Technology Committee meeting and Open Meetings Complaint – Bob Thome submitted a written report to the board which is kept with the meeting packet. Knutson read the report for the residents in attendance.

## **FIRE DEPARTMENT REPORT AND APPROVAL OF PURCHASES**

- Monthly Call update, purchases update, training update, fundraiser update – Keven Mahner reported that there were 5 calls during the month of May. Mahner reported that they need to purchase 153 feet of hose. Mahner reported that there are about \$6900 in vehicle repairs. Mahner report that the 3<sup>rd</sup> Saturday of July they will be having a drive-thru brat sale. Mahner reported that they may need to purchase all new radios due to a potential change in standards. Mahner reported that training during the last month was landing zone planning. Mahner reported that the town hall exit lights need new batteries. Mahner reported that radios are \$1000-\$1500/radio and they will need approximately 25 new radios.

## **FIRST RESPONDER'S REPORT AND APPROVAL OF PURCHASES - None**

## **TOWN ROAD CREW REPORT**

- Road Projects update, update on vehicle repairs and shop repairs – Lundt reported that they began chipping for residents and on the roadside and mowing has begun. Lundt reported that Fahrner finished chip sealing a few roads from last year. It will settle for a few weeks and they will then sweep and fogseal it. Knutson asked Lundt to light a fire under Fahrner to complete the fog seal as soon as possible. Lundt reported that he met with all of the contractors regarding the road bids. Lundt reported that they have new shelves from Fahrner. Knutson thanked Crescent Road Crew Ted Lundt and Brad Gerdes and the fire department for their work during the storm last week.

## **TOWN PLAN COMMISSION REPORT**

- Pazdernik reported that he has received letters from 5 interested residents.

## **UNIFORM DWELLING INSPECTOR'S REPORT - None**

## **SQUASH LAKE DISTRICT REPORT – None**

## **DISCUSSION/POSSIBLE DECISION REGARDING: Open 2021 road bids – Hat Rapids Road, Timber Lodge Road 1, Boyce Drive**

Knutson opened the bids as follows:

- Boyce Drive – Chipseal – Pitlik and Wick (\$45,415.50) and Fahrner (\$63,777.21). The Board reviewed each bid.  
Motion by Pazdernik to approve the bid from Pitlik and Wick for \$45,415.50. Seconded by Waksmonski. All aye; motion carried.
- Hat Rapids Road – Musson (\$83911.60) Pitlik and Wick (\$80722.00) American Asphalt (89064.40) and Northeast Asphalt (\$86956.80). The Board reviewed each bid and discussion ensued.  
Motion by Pazdernik to approve the Pitlik and Wick bid at \$80,722.00 for Hat Rapids road. Seconded by Waksmonski. All aye; motion carried.
- Timber Lodge Road – Musson (\$46025.60) Pitlik and Wick (\$43729.50) American Asphalt (\$43,266.85) Northeast Asphalt (\$46,938.05). Knutson stated that there is a variance in the amount of crushed asphalt in each of the bids. The Board reviewed each bid and a discussion occurred.  
Motion by Waksmonski to accept the bid of American Asphalt for Timber Lodge in the amount of \$43,266.85. Seconded by Pazdernik. All aye; motion carried.

## **DISCUSSION/POSSIBLE DECISION REGARDING: 2021 Road Project Budget and Plans** – No additional road project discussion needed.

## **DISCUSSION/POSSIBLE DECISION REGARDING: Fireworks Permits: Requirements, Applications and Expectations** – Knutson stated that he and Fire Chief Mahner have received concerns regarding fireworks in the area. Knutson reported that the Town of Crescent has a

permit system in place for fire works and would like to see more information provided to the public regarding the permit system and the process. Discussion regarding the permit and what information is received on the permit. Mahner reported that the permit does require the requester to list the number of shells. Knutson would like to see a "common courtesy" broadcast to keep it to the weekends around the 4<sup>th</sup> of July and to be courteous of others. Knutson would like to see something sent out via the subscription list for the Town of Crescent. Supervisor Waksmonski stated that she would send out a newsletter with information regarding fireworks.

**DISCUSSION/POSSIBLE DECISION REGARDING: Resolution to name Oneida County Humane Society as a Dog License Issuer** – Hartman explained the reason for the resolution and gave the history of the dog licensing. Hartman explained that the Oneida County Humane Society is the stray dog holder for all towns in the County. Motion by Pazdernik to approve resolution # 3-2021 to allow the Humane Society to voluntarily become a dog license collecting official for the Town of Crescent. Seconded by Waksmonski. All aye; resolution #3-2021 passed.

**DISCUSSION/POSSIBLE DECISION REGARDING: Appointment for town board representative to Squash Lake District Appointee** – Knutson explained that per statute the town must appoint a member to lake districts. Knutson reported that the member appointed by the board can be a member of the town board or a resident of the lake district. Knutson reported that he received a recommendation from the Squash Lake District to appoint Peggy Jensen (Squash Lake Rd) to the Squash Lake District. Peggy Jensen was present and introduced herself to the board and residents at the meeting. Motion by Waksmonski to appoint Peggy Jensen of 7386 Squash Lake Road as the Town of Crescent Squash Lake District Appointee. Seconded by Pazdernik. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Status report on formation of Crescent Lake District, appointment for Town Board representative to Crescent Lake District** – Knutson reported that the Crescent Lake District was approved by the County Board and asked Jim Gehrke to give a status update to the Board. Gehrke reported that during the May County Board meeting the Crescent Lake District was approved, however, there is a 30-day period where nothing can move forward while an appeal timeline expires. Gehrke reported that the 30 days ends in 2 days. Gehrke reported that he, Connie Anderson and Tim Kilgore have been appointed to the district by the County Board Chair and Bob Thome was appointed as the County Board representative. Gehrke reported that there will be an annual meeting of the district held by September 8<sup>th</sup> and the District Board will be meeting after the 30 days ends to prepare for the annual meeting. Gehrke reported that Crescent Lake District has a website and encouraged everyone to view the website. Connie Anderson stated that one of the concerns that has been expressed is with the tax that will be added to bills of the district members. Anderson reported that the levy amount is completely at the vote of the district members at the annual meeting every year. Knutson reported that currently on the Town Board two members live on Crescent Lake and therefore he would have concerns appointing one of them to the Lake district. Knutson reported that he would like to appoint Maria Rudesill to the Crescent Lake District and gave some information and history regarding Maria Rudesill. Motion by Knutson to approve Maria Rudesill of 6729 Maria Drive to the Crescent Lake District as the Town representative. Seconded by Waksmonski. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Town Plan Commission Appointments** – Pazdernik reported that he has received interest from the following people: Connie Anderson, Jonathan Jacobson, Rob Bosnjak, Jane Banning and Andrea Metz. The Town of Crescent has an ordinance creating a plan commission of 5 members. Discussion regarding the 5 interested residents. Discussion regarding a 5-member plan commission versus a 7-member plan commission. Knutson would like to appoint 4 members today and if it is determined that a 7-member board is necessary the ordinance can be amended in the future to move it back to a 7

member commission. After a discussion regarding the ordinance it was determined to hold a special meeting on June 23<sup>rd</sup> to amend the ordinance prior to the July Board Meeting.

**DISCUSSION/POSSIBLE DECISION REGARDING: American Rescue Plan Act Funds –** Discussion regarding the ARPA Funds and the paperwork that is needed to be filed by midnight on Friday. Hartman reported that there needed to be an authorized representative appointed and a contact person appointed for the ARPA Funds. Hartman reported that the town is set to receive over \$200,000 in funds.

Motion by Waksmonski to approve moving forward with the paperwork for the ARPA funding with Joel Knutson as the authorized representative. Seconded by Pazdernik. All aye; motion carried.

Motion by Waksmonski by to appoint Clerk Hartman as the contact person for the ARPA Funds. Seconded by Pazdernik. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Approve 2021-2022 Liquor Licenses –** Motion by Knutson to approve the 2021-2022 Liquor License Applications for Todd Henkel, Susan Kress, Eric Blomdahl and Howard Wagner as presented. Seconded by Pazdernik. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Approve 2021 Applications for Operator's License –** Motion by Knutson to approve the Operator's Licenses as presented for Maerie Spillner, Michelle Huhnstock, Theresa Kennedy, Dawn Schnoor, Kelly Bushong, Ross Wallace, Sandra Wolfgram, Elizabeth Strutz and Joyce Pulec-Sinclair. Seconded by Pazdernik. All aye; motion carried.

**DISCUSSION/POSSIBLE DECISION REGARDING: Approve Driveway Permits – VanBuren (Hixon Lake Rd), Kinney (Pine Shadow Ln), Schmidt (Lakeview Dr) –**

Motion by Knutson to approve the driveway application of Kathleen Kinney on Pine Shadow Lane that does not require a culvert at this time. Seconded by Waksmonski. All aye; motion carried.

Motion by Knutson to approve the driveway application of Merlin VanBuren on Hixon Lake Road that does not require a culvert at this time. Seconded by Waksmonski. All aye; motion carried.

Motion by Knutson to approve the driveway application of Mark Schmidt on long Lake road with the main driveway requiring at least a 12 inch culvert. Seconded by Waksmonski. All aye; motion carried.

#### **REVIEW CORRESPONDENCE –**

- North Central Wisconsin Regional Plan Commission Letter regarding the Crescent Comprehensive Plan
- WTA Oneida County Unit Meeting Invitation
- Letter from planning and zoning regarding
- UW-EX Letter regarding Three Lakes Planning

#### **APPROVAL OF VOUCHERS/ADJOURN**

Motion by Waksmonski to approve vouchers as submitted and adjourn at 8:57 p.m. Seconded by Pazdernik. All aye. Motion carried.

Respectfully submitted,  
Tracy Hartman  
Municipal Clerk