

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
SPECIAL TOWN BOARD MEETING
MONDAY, SEPTEMBER 28, 2019
5:00 P.M., CRESCENT TOWN HALL**

Chairman Bill Treder called the meeting to order at 5:00 p.m. The meeting was properly posted.

Roll Call was taken. Members present were: William Treder, Chairman; Steve Richardson, Supervisor; Tracy Hartman, Clerk; and Carla Fletcher, Treasurer. Supervisor Kurt Metz was excused absent.

APPROVAL OF AGENDA

Motion by Richardson to approve the agenda. Seconded by Treder. All aye: Motion carried.

FIFTEEN MINUTES OF PUBLIC DISCUSSION –

Roger Degriss objected to the culvert that will be installed at the end of Long Lake Road. Degriss explained that if the culvert is installed the water from across the road will run down his property into his lake and this will cause the lake to be higher than it already is and will kill the trees around the lake. Ted Lundt, Crescent Road Crew, reported that a concern was received by a resident on Long Lake Road that their property is flooded every year due to water not being able to cross the road. When they looked at the property they also discovered that the road bed in that area is soft and a culvert would be needed to protect the road. They are currently planning to place a culvert at this location on Tuesday September 29th.

Connie Anderson reported that Crescent Lake Association is in the process of forming a lake district. Anderson also questioned who is responsible for cleaning up the burned Loduha home. Treder reported that the cleanup was to occur last spring.

DISCUSSION/POSSIBLE DECISION REGARDING: Vacancy Review for Road Crew

Position – Clerk Hartman reported that Ryan Schwanz has given his 3 week notice and his last day will be October 9th. Discussion regarding the timeline to accept applications. Hartman will place a notice in the paper this week with applications due to the clerk by Friday, October 16th. The town board will meet on Monday, October 19th to review the applications and to schedule interviews for the week of October 26th.

DISCUSSION/POSSIBLE DECISION REGARDING: Employee Handbook Updates –

Hartman explained that over the last few years there have been changes made to the employee handbook, however, they haven't been voted on by the board during a meeting. Hartman reviewed the changes to call-time, health insurance reimbursement and uniform allowance. Motion by Richardson to approve the proposed changes to the employee handbook. Seconded by Treder. All aye: motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Routes to Recovery Grant Purchases

– Hartman presented a list of proposed purchases to be made under the routes to recovery grant. Items discussed were an electric letter opener, walk behind floor scrubber, new conference tables. Motion by Richardson to approve purchase of the above discussed items to submit for reimbursement by the Routes to Recovery grant. Seconded by Treder. All aye: motion carried.

Motion by Richardson to adjourn at 5:35 p.m. Seconded by Treder. All aye. Motion carried.

Respectfully submitted,
Tracy Hartman
Municipal Clerk