

**NOTICE TO RESIDENTS
TOWN OF CRESCENT
MINUTES FOR
MONTHLY TOWN BOARD MEETING
TUESDAY, JULY 14, 2015
6:00 P.M., CRESCENT TOWN HALL**

CALL TO ORDER

Chairman Bill Treder called the meeting to order at 6:07 p.m. The meeting was properly posted.

ROLL CALL

Roll Call was taken. Members present were:

William Treder, Chairman

Kurt Metz, Supervisor

Steve Richardson, Supervisor

Tracy Hartman, Clerk

Carla Fletcher, Treasurer

APPROVAL OF AGENDA

Motion by Richardson to approve the agenda. Seconded by Metz. All aye. Motion carried.

APPROVAL OF MINUTES

Motion by Richardson to approve the minutes from the Monthly Town Board Meeting of June 9, 2015 with the correction of Knutson changed to Richardson in the last line. Seconded by Metz. All aye. Motion carried.

TREASURER'S REPORT

A written report was received by Treasurer, Carla Fletcher.

Motion by Richardson to approve the report as presented. Seconded by Metz. All aye. Motion carried.

FIRE DEPARTMENT REPORT AND APPROVAL OF PURCHASES

Oral report by Jake Lobermeier. There were 5 calls in the month of June.

They were able to purchase the tracked UTV and got donated the paint job and the stickers for the lettering. They were able to have it in the parade and handed out candy. Lobermeier thanked the community for their support during the last fundraiser. They were able to raise \$12,000-\$14,000 that put them over the hump and enabled them to purchase the UTV. Metz thanked the fire department for their part in the recent funeral of Dale Wege.

FIRST RESPONDER'S REPORT AND APPROVAL OF PURCHASES

A written report was received by Greg Zeske. The First Responders had 8 calls for the month of June, and no purchases. They will also be doing training with the F.D. this month on Boat rescue.

TOWN ROAD CREW REPORT

Mike Bess was present and gave an oral report to the board. Bess stated that he has been working on shouldering after some recent paving on Fire Tower Rd, Prune Lake Rd and Rangeline Rd. Bess stated that Cook drive will be getting paved on Thursday and the road will be closed from 11-5. He was able to get the culvert on Cook Drive replaced. Bess stated that as soon as the mower is fixed he will start mowing. Bess reported that they replaced the cover on the spring on S. River Rd. He thanked concrete products for their donation of the new cover for the spring. Bess reported that the base of the culvert will need to be replaced within the next year or two. The base itself is going to cost about \$1200 and the cost to set the base would around \$1400. Bess believes that with all expenses it would be between \$4000-\$5000. Metz stated that maybe we could look into a grant from the DNR. Treder received a call from a resident stating that he is very upset with the trash that is left at the spring and the fact that it

played a part in the spring closing. He has stated that he will get together a group of people to keep the spring clean. Whidden reported that he had the opportunity to work with Mike Bess for a few days in June and he was very impressed with Bess and his attention to safety and cleanliness. Whidden stated that this is the best that he has seen the equipment and the shop since he has lived in Crescent. Bess reported that the Beaver is back.

COUNTY BOARD SUPERVISOR'S REPORT

Robb Jensen gave an oral and written report to the Board. There have been a number of resolutions before the board. One of the resolutions was to purchase a new patrol truck for the highway department. There were a few resolutions to sell small parcels of land. There was a resolution that restricted the use of ATV/UTV's. There were some discussions and resolutions regarding NR 115. Passed a resolution to merge Land & Water Conservation Office and Planning & Zoning office. Jensen gave updates regarding different committees that he is on. There are 32 capital improvement projects for 2016 that could cost \$1.68 million. These still have to go through a number of committees and finally the full board. County board will be meeting on July 21 at 9:30 a.m. to discuss the highway facility and options for improving or relocating the shop.

LIBRARY REPORT

Whidden was present and gave an oral report to the board. They have had a number of positive comments from patrons. Half of the year is over and they have stayed within budget. There were a number of expenses that came this month (elevator maintenance, computer maintenance, etc). There are 4000 books that children can go on-line and read. There was \$9000 donation to the children programs specifically for school programs. All summer programs have been well attended and have had to expand to larger facilities or move outside to accommodate the attendees.

TOWN PLAN COMMISSION REPORT

None

TOWN LAKES COMMITTEE REPORT

None

UNIFORM DWELLING INSPECTOR'S REPORT

None

DISCUSSION/POSSIBLE DECISION REGARDING: N Rifle Road/ MSA

Treder reported that the last of the paperwork for the N Rifle Road project has been completed and the temporary easements went thru. Treder stated that we need to decide if we want to file the easements with the county. It would cost \$30 per easement and would firm it up in case we need to access it next year. Jim Bollman, MSA, was present and presented the board with the contract for Northeast Asphalt that needs to be approved by the board. MSA has gone through the proposal from Northeast Asphalt and made certain that they meet all specs and now has the contract that needs to be approved. Bollman also presented a notice to proceed to be given to Northeast Asphalt and they are planning to begin paving in August so that they are done in September. Bollman also presented the board with the agreement between owner and engineer for professional services. The first part of the contract was for the design fee of \$44,000 that was approved last November and the second part of the contract is for additional construction services not to exceed \$20,000. This will enable MSA to continue working with Northeast Asphalt to make certain that all requirements are met to that the road meets the state specs. All paperwork has been completed for the state infrastructure bank loan and it looks like it has been approved.

Bollman stated that the additional construction services are billed on an hourly rate and will not exceed \$20,000.

Motion by Metz to accept MSA's proposal for construction management services for N. Rifle Rd as presented in the contract. Seconded by Richardson. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: W Emma Rd

Bess stated that there is a section of West Emma Rd that definitely needs to be fixed this year. Richardson stated that he is of the opinion that this could wait until next year. Richardson stated that

we budgeted all of our road budget money for the year and we don't have the extra \$4932.00. Treder stated that cracksealing is only going to cost \$10,999.96 instead of the \$15,000 that we planned for. That leaves \$4000 for W. Emma Road and American Asphalt has come in \$1000 under their bids for the three roads they have completed. Treder would entertain a motion to complete the work on Emma Rd.
Motion by Metz to have a 190' section of West Emma Lane overlaid. Seconded by Treder. Aye - 2, Nay -1. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Alcohol Beverage License Application - Michael Edlund/Dinky Diner

Michael Edlund, DBA the Dinky Diner is applying a class B beer and Class C wine license.

Motion by Richardson to approve the alcoholic beverage license for Michael Edlund of Dinky Diner. Seconded by Metz. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Employee handbook, grievance procedure

Motion by Richardson to adopt the changes to the Employee handbook and the Grievance procedure. Seconded by Metz. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Approve Applications for Operator's

Motion by Richardson to approve the operator's license for Laura Sneller, Scott Knapkavage and Amanda Meurer. Seconded by Metz. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Approve Driveway Permits - Grady Hartman

Motion by Richardson to approve the driveway permit for Grady Hartman. Seconded by Metz. All aye. Motion carried.

FIFTEEN MINUTES OF PUBLIC DISCUSSION

None

TOWN BOARD TO CONDUCT BUSINESS IN CLOSED SESSION PER State Statute 19.85(1)© Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion by Treder to go into closed session at 8:00 p.m. Seconded by Metz. All aye. Motion carried.

Motion by Richardson to return to open session at 8:22 p.m. Seconded by Metz. All aye. Motion carried.

While in closed session the board discussed an employee out on sick time and how to proceed with his position.

REVIEW CORRESPONDENCE
APPROVAL OF VOUCHERS/ADJOURN

Motion by Richardson to approve vouchers as submitted and adjourn at 8:38 p.m. Seconded by Metz. All aye. Motion carried.

Respectfully submitted,
Tracy Hartman
Municipal Clerk