

**NOTICE TO RESIDENTS  
TOWN OF CRESCENT  
MINUTES FOR  
MONTHLY TOWN BOARD MEETING  
TUESDAY, JUNE 9, 2015  
6:00 P.M., CRESCENT TOWN HALL**

**CALL TO ORDER**

Chairman Bill Treder called the meeting to order at 6:00 p.m. The meeting was properly posted.

**ROLL CALL**

Roll Call was taken. Members present were:

William Treder, Chairman

Kurt Metz, Supervisor

Steve Richardson, Supervisor

Tracy Hartman, Clerk

Carla Fletcher, Treasurer

**APPROVAL OF AGENDA**

Motion by Richardson to approve the agenda. Seconded by Metz. All aye. Motion carried.

**APPROVAL OF MINUTES**

Motion by Metz to approve the minutes from the Monthly Town Board Meeting of May 12, 2015.

Seconded by Richardson. All aye. Motion carried.

**TREASURER'S REPORT**

A written report was received by Treasurer, Carla Fletcher.

Motion by Richardson to approve the report as presented. Seconded by Metz. All aye. Motion carried.

**FIRE DEPARTMENT REPORT AND APPROVAL OF PURCHASES - Raffle Drawing**

Jake Lobermeier was present and gave an oral and written report to the board. There were 6 calls in May, 5 in Crescent and 1 in Woodboro. There were 2 vehicle accidents, 1 wildland fire, 1 storm damage, 1 search and rescue that was called off and 1 EMS assist. The June training is pumper and fireground water operations and the July training will be Boat Rescue Training. All vehicles are in service. They will have a truck in the 4th of July parade. The fundraiser was a success. They raised enough money from the fundraiser to purchase the tracked UTV. They are planning to decommission the snowmobile and replace it with the tracked UTV. The drawing was held. Winners were Norma Jergens, R.L. Lower, David Tahtien, Wes Manser and Tom McKeever.

**FIRST RESPONDER'S REPORT AND APPROVAL OF PURCHASES**

There were 11 calls in the month of May and no purchases.

**TOWN ROAD CREW REPORT**

Mike Bess was present and gave an oral report to the Board. Harry Whidden will be helping with chipping tomorrow. Bess also stated that he continues to clean out the beaver dam every day and has not spotted any traps. Treder will follow-up on that. Bess stated that he is working on things as quickly as possible and completing things when he can do that. Bess stated that he has gotten a number of calls on the Crescent boat landing not being swept and he is willing to take 15 minutes to clean it up even though it is the DNR's boat landing.

**COUNTY BOARD SUPERVISOR'S REPORT**

None

**LIBRARY REPORT**

Harry Whidden was present and gave an oral and written report to the Board. There are a number of new pamphlets that have been created for the library regarding youth programs and how to use the digital library. A local accountant has volunteered to do that library taxes for free. The library will be closed the 3rd of July to allow the staff a long weekend and will allow repairs to be completed. The programs have been well attended, there were 726 students that participated in school visits. There were 10 programs on the road and they had over 90 people attend.

**TOWN PLAN COMMISSION REPORT**

None

**TOWN LAKES COMMITTEE REPORT**

None

**UNIFORM DWELLING INSPECTOR'S REPORT**

There was one building permit issued to SJM builders for a property on E Crescent Creek Drive.

**DISCUSSION/POSSIBLE DECISION REGARDING: Road Projects and Road bids**

Road	Musson	American Asphalt	Northeast Asphalt	Pitlik & Wick
Rangeline Road	47,610.40	43,041.00	46,946.30	None
Prune Lake Rd	28,902.54	25,619.40	28,822.25	None
Cook Dr	50,952.50	46,906.50	51,859.25	None
Fire Tower Rd	29,925.80	27,111.00	29,759.50	None
South River Rd	5,586.60	5,369.34	3900	None
Pommerening Rd	6150.00	6030	3600	None
N Rifle	None	419,645.40	390,680.50	459,388.30
<b>Total for all low</b>	150177.9			

Motion by Richardson to accept Northeast Asphalts bid of \$390,680.50 for the work on N Rifle road with the contingency that we secure the state infrastructure bank loan and the easements. Seconded by Metz. All aye. Motion carried.

Discussion regarding all projects and totals. Total Road projects being approved tonight is \$150177.90.

Motion by Richardson to accept bid of \$43, 041 by American Asphalt for Rangeline Rd. Seconded by Metz. All aye. Motion carried.

Motion by Metz to accept bid of \$25,619.40 by American Asphalt for Prune Lake Rd. Seconded by Richardson. All aye. Motion carried.

Motion by Richardson to accept bid of \$46.906.50 by American Asphalt for Cook Rd. Seconded by Metz. All aye. Motion carried.

Motion by Metz to accept bid of \$27,111.00 by American Asphalt for Fire Tower Rd. Seconded by Richardson. All aye. Motion carried.

Motion by Richardson to accept bid of \$3900.00 by Northeast Asphalt for South RiverRd. Seconded by Metz. All aye. Motion carried.

Motion by Metz to accept bid of \$3600.00 by Northeast Asphalt for Pommermning Rd. Seconded by Richardson. All aye. Motion carried.

Treder stated that we had considered chipsealing a road, however, we have been told that road is not viable to chipseal and we have been recommended to chipseal a portion of S. River Road instead.

Motion by Richardson to budget \$25,000 for chipsealing S. River Road. Seconded by Metz. All aye. Motion carried.

Motion by Treder to approve Fahrner asphalt to chipseal S. River Road. Seconded by Richardson. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Preliminary 2 lot survey map of Wilma Cox

Treder stated that we have received a survey map requesting a property division by Wilma Cox and Oestreich Surveying. The property is currently just under 30 acres and they have requested to divide 7.76 acres from the property. Treder stated that in his opinion this is an easy division that should be approved.

Motion by Richardson to approve the proposed preliminary 2 lot survey map as presented. Seconded by Metz. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Approve Applications for Renewal of  
Alcohol Licenses/Cigarette Licenses

Motion by Treder to approve the Liquor Licenses and cigarette license as presented. Seconded by Metz. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Approve Applications for New and Renewal of  
Operator's Licenses

Motion by Treder to approve the applications for Operators licenses as presented. Seconded by Richardson. All aye. Motion carried.

DISCUSSION/POSSIBLE DECISION REGARDING: Employee handbook, grievance procedure

Hartman briefly went over changes proposed in the Employee handbook. Treder asked if there would be a reason someone would lose a CDL for a short amount of time that we would be willing to keep an employee while suspending them with no pay. This will be rewritten and presented next month.

Hartman also presented the grievance procedure to the board. Hartman will research other IHO and their fees.

DISCUSSION/POSSIBLE DECISION REGARDING: Resolution 2015-02 regarding the reimbursement of mileage, meals and other expenses for town officials

Treder presented resolution 2015-02 to the board regarding reimbursement of expenses for Town Board and Employees. Treder stated that for the first time we recently expended all of the money before the year was over and at that time it was discovered that a supervisor had submitted over \$2000 in miles and we needed an established review of expenses.

Motion by Richardson to adopt resolution 2015-02 as presented. Seconded by Metz. All aye. Motion carried.

FIFTEEN MINUTES OF PUBLIC DISCUSSION

Connie Anderson stated that the property on S Rifle Rd has been issued a letter and they have until July 1 to fix the situation.

TOWN BOARD TO CONDUCT BUSINESS IN CLOSED SESSION PER State Statute 19.85(1)© Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion by Richardson to go into closed session at 7:18 p.m. Seconded by Metz. All aye. Motion carried.

Motion by Richardson to return to open session at 8:13 p.m. Seconded by Metz. All aye. Motion carried.

While in closed session the board discussed an employee out on sick time and how to proceed with his position.

Motion by Richardson to give discretion to Treder, Bess and Hartman to hire a part-time employee as needed for three months. Seconded by Metz. All aye. Motion carried.

REVIEW CORRESPONDENCE  
APPROVAL OF VOUCHERS/ADJOURN

Motion by Treder to approve vouchers as submitted and adjourn at 8:37 p.m. Seconded by Richardson. All aye. Motion carried.

Respectfully submitted,  
Tracy Hartman

Municipal Clerk